

## **CABINET**

**TUESDAY 20 SEPTEMBER 2022**  
**10.00 AM**

**Bourges/Viersen Room - Town Hall**  
**Contact – philippa.turvey@peterborough.gov.uk, 01733 452460**

## **AGENDA**

	<b>Page No</b>
<b>1 Apologies for Absence</b>	
<b>2 Declarations of Interest</b>	
<b>3 Minutes of Cabinet Meeting 11 July 2022</b>	<b>3 - 10</b>
<b>4 Petitions to Cabinet</b>	
<b>STRATEGIC DECISIONS</b>	
<b>5 Household Support Fund - Extension - Round 3*</b>	<b>11 - 22</b>
<b>6 Peterborough Youth Zones</b>	<b>23 - 36</b>
<b>7 Asset Disposal and Review Plan</b>	<b>37 - 44</b>
<b>8 Closure of the Climate Change Working Group and the Cycling and Walking Working Group</b>	<b>45 - 48</b>
<b>MONITORING ITEMS</b>	
<b>9 Budget Control Report June 2022</b>	<b>49 - 66</b>
<b>10 Outcome of Petitions</b>	<b>67 - 68</b>

Circulation  
**Cabinet Members**  
**Scrutiny Committee Representatives**  
**Directors, Heads of Service**  
**Press**



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Pippa Turvey on 01733 452460 as soon as possible.

**Did you know? All Peterborough City Council's meeting agendas are available online or via the modern.gov app. Help us achieve our environmental protection aspirations and view this agenda online instead of printing it.**

*Any agenda item highlighted in bold and marked with an \* is a 'key decision' involving the Council making expenditure or savings of over £500,000 or having a significant effect on two or more wards in Peterborough. These items have been advertised previously on the Council's Forward Plan (except where the issue is urgent in accordance with Section 15 of the Council's Access to Information rules).*

### **Emergency Evacuation Procedure**

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair. In the event of a continuous alarm sounding remain seated and await instruction from the duty Beadle.

### **Recording of Council Meetings**

Any member of the public may film, audio-record, take photographs and use social media to report the proceedings of any meeting that is open to the public. Audio-recordings of meetings may be published on the Council's website. A protocol on this facility is available at:

<http://democracy.peterborough.gov.uk/documents/s21850/Protocol%20on%20the%20use%20of%20Recording.pdf>

**MINUTES OF THE CABINET MEETING  
HELD AT 10:00AM, ON  
MONDAY 11 JULY 2022  
COUNCIL CHAMBER, TOWN HALL, PETERBOROUGH**

**Cabinet Members Present:** Councillor Steve Allen (Vice-Chair in the Chair), Councillor Ayres, Councillor Coles, Councillor Howard, Councillor Simons

**Cabinet Advisor Present:** Councillor Jackie Allen, Councillor Bisby, Councillor Hussain, Councillor Gul Nawaz, Councillor Sainsbury

**14. APOLOGIES FOR ABSENCE**

There were apologies for absence received from Councillor Fitzgerald and Councillor Cereste.

**15. DECLARATIONS OF INTEREST**

No declarations of interest were received.

**16. MINUTES OF THE CABINET MEETINGS HELD ON:**

**(a) SHAREHOLDER CABINET COMMITTEE – 28 FEBRUARY 2022**

The minutes of the Shareholder Cabinet Committee meeting held on 28 February 2022 were agreed as a true and accurate record.

**(b) CABINET – 20 JUNE 2022**

The minutes of the Cabinet meeting held on 20 June 2022 were agreed as a true and accurate record.

**STRATEGIC DECISIONS**

**17. FIRST INDEPENDENT IMPROVEMENT AND ASSURANCE PANEL REPORT**

The Cabinet received the first report from the Peterborough City Council Independent Improvement and Assurance Panel.

The purpose of this report was to provide the Panel's first six monthly review of the work of the Council against the previously agreed Improvement Plan and the recommendations of the independent reports commissioned by the Department of Levelling Up, Housing and Communities.

The Sustainable Future City Council Director introduced the report and outlined the key points included within.

Cabinet Members debated the report and in summary responses to questions raised included:

- Members noted that there had been cross party engagement on the development of the revised Corporate Strategy.
- It was advised that plans were in place to introduce a Chief Executive's delivery unit to work with the Cabinet to develop plans for leadership.
- Comment was made that work would be done to find funding for schools and developing schools, including special schools.
- Members were advised of the intention to bring the Capital Programme into an affordable space, finding different ways to invest in growth, but not at the expensing of the Council's statutory functions.
- It was felt that there were a number of exciting developments underway in the city.
- Members noted that some of the schools funding was currently ring-fenced and prioritised with the Capital Receipts envelope.

Cabinet considered the report and **RESOLVED** to:

1. Note the first report of the Independent Improvement and Assurance Panel and agreed with the action to be taken as a result.
2. Request the Growth, Resources and Communities Scrutiny Committee review the report, Cabinet's response to it and the progress being made with the delivery of the Improvement Plan.

#### **REASONS FOR THE DECISION**

The reporting process in accordance with the governance review of September 2021.

#### **ALTERNATIVE OPTIONS CONSIDERED**

No alternative options were considered.

### **18. MEDIUM TERM FINANCIAL STRATEGY 2023-2026 QUARTER 1 UPDATE**

The Cabinet received a report in relation to quarter one of the Medium Term Financial Strategy for 2023 to 2026.

The purpose of this report was to demonstrate that the Council's finances over the medium term were secured to deliver the Council's aims and objectives over the next three years from 2023/24 to 2025/26. Preparation of an MTFs was good financial practice. It was an important part of understanding the Council's financial challenges and risks, its financial resilience, and set out the strategy to deliver long term financial sustainability and viability.

The Cabinet Member for Finance and Corporate Governance introduced the report and outlined the key points included within.

Cabinet Members debated the report and in summary responses to questions raised included:

- Members noted that the projected budget gap had increased to £9.5 million, due to cost of living increases.
- The MTFs, in was advised, would be updated on a quarterly basis, with the current report based on the May inflation forecast. This would be updated for the next quarter's report.

- It was noted that the capital expenditure moratorium was still in place for the 2022/2023 period. It was felt, however, that the Council was entering a stage where restrictions would not need to be in place in all areas.
- Members were advised that the Council's savings plan was monitored closely, and was subject to change, including 'plan b' arrangements for more challenging savings in social care.
- For the upcoming year's budget, cash limits had been introduced for each service area, supported by the finance team and budget leads.

Cabinet considered the report and **RESOLVED** to note:

1. The revised assumptions included within the quarter one Medium-Term Financial Strategy 2023-2026 update as outlined within Appendix A of the report.

### **REASONS FOR THE DECISION**

To provide an update on the Council's Medium Term Financial Strategy and support the delivery of the Council setting a lawful and balanced budget for 2023/24.

### **ALTERNATIVE OPTIONS CONSIDERED**

No alternative option had been considered.

## **19. ST GEORGE'S HYDROTHERAPY POOL**

The Cabinet received a report in relation to St George's Hydrotherapy Pool.

The purpose of this report was to provide Cabinet with the outcome of work undertaken by officers in response to the motion to Full Council in relation to St George's Hydrotherapy Pool, in order that Cabinet could make an informed decision about the future of the Hydrotherapy Pool.

The Assistant Director for Communities introduced the report and outlined the key points included within.

Councillor John Fox addressed the Cabinet and raised the following points:

- It was questioned why, if Cabinet Members were considering all options, including re-opening the pool, all the signs had been removed.
- On 14 March 2022 Councillor Fox had been reassured that the sale of the pool was on track and it was planned for the pool to open again at the earliest opportunity. It was questioned what had changed following this conversation.
- Cabinet were asked, in order for the decision to be truly transparent, for it to be deferred until after the petition had been debated at Full Council.
- It was suggested that experts were available who could explain why the pool should not be closed.

Karen Oldale addressed the Cabinet and raised the following points:

- The service provided by the Hydrotherapy pool was considered to be vital, as indicated by the representations received.

- It was suggested that the report before Members did not mention the impact the closure of the pool would have on users, particularly those who could not access the gym or the lido. It was felt that this was discriminatory and cruel.
- The Council was urged to honour its original agreement to sell the pool, which would generate profit, as all the cost of renovation would lie with the buyer.
- It was felt that there were simpler ways to expand Heltwate School that could allow the pool to remain open.
- Members were asked to take this decision to Full Council in light of the impact that closing the pool would have on the city's most vulnerable residents.

Councillor Shaz Nawaz addressed the Cabinet and raised the following points:

- It was suggested that, rather than the Council not being able to afford to open the pool, it couldn't afford not to.
- Comment was made in relation to the figures set out in the report, in order to bring the pool back up to standard. It was suggested that the lower end of this range was more accurate, if the any buyer were to take on responsibility for the work.
- It was felt that a more detailed breakdown of costs was required before any decision made.
- Suggestion was made that selling part of the Heltwate School plot would be beneficial, as a number of smaller lots could return a higher level of income.
- It was queried whether consideration had been given to leasing the site, with a break clause at three or five years.
- It was felt that to close the pool would be short-sighted and would deprive Peterborough residents of a much needed service.

Cabinet Members debated the report and in summary responses to questions raised included:

- Members were advised that the higher end price set out in the report included an extension. Without an extension, the price would be around £40,000.
- It was advised that the £278,000 figure related to if the Council were to bring the facility back online for 2 to 3 years.
- In relation to the increased school demand, this was new to additional SEND demands on the school, which would need to be factored into forward planning.
- Comment was made that the cost of sending children with complex needs out of the authority for education was considerable and had not been factored into the report.
- Members noted advice received stating that dividing up the plot would lead to a decrease in overall value.
- It was further noted that following conversations with the potential buyer, no lease option, short or long-term, was viable.
- Member acknowledged the health benefits of the facility, but did not feel that this was the responsibility of the local authority. Members, however, were pleased to hear that officers would continue to investigate how such a service could continue in some form in Peterborough.
- It was noted that following a capital review, after the conversation with Councillor John Fox, it had been determined that the sale of the facility was not good value.
- Members were advised that the removal of signs at the facility were in relation to removing the Vivicity branding from the site and was not linked to the matter discussed today.

- Comment was made that other local authorities did not fund such facilities, however, Councillor John Fox suggested that this was inaccurate.
- It was noted that discussions with the potential buyer remained positive, and that they would be interesting in building a pool on another site. Officers would continue to work with them on this.
- It was further noted that previous suggestions to use the Regional Pool had been determined as inappropriate, following liaison with the 'Friends of St George's Hydrotherapy Pool', due to the depth and temperature of the pool.
- Members thanked those that had provided representation and advised that they were keen to continue to work with user groups to find a solution. This included consideration of the Lime Academy Pool as a possible replacement.

Cabinet considered the report and **RESOLVED** to:

1. Agree to the permanent closure of the St George's Hydrotherapy Pool based on the information set out in this report; and
2. Acknowledge and support the work of officers to identify alternative hydrotherapy provision.

### **REASONS FOR THE DECISION**

It was absolutely recognised and acknowledged that the decision would adversely affect some of the former pool users, but the council needed to prioritise its statutory obligations and its obligation to achieve best value in all its decisions.

### **ALTERNATIVE OPTIONS CONSIDERED**

The alternative options considered were set out in section 4.7 of the report.

## **20. IMPLEMENT RECOMMENDATIONS FROM THE PETERBOROUGH PARKING STRATEGY**

The Cabinet received a report in relation to the Peterborough Parking Strategy.

The purpose of this report was to present a number of short-term recommendations to Cabinet as a result of the work undertaken to prepare a Parking Strategy. It also sought the consent of Cabinet for an officer working group to be established in order to consider and bring forward, as appropriate, the remaining recommendations in the strategy.

The Transport and Environment Manager introduced the report and outlined the key points included within.

Cabinet Members debated the report and in summary responses to questions raised included:

- Members were advised that the next step in the process would be to approach stakeholder groups, including any disability groups.
- Following a query raised in relation to implementing electric vehicle chargers around the city, Members were advised that work was being done to establish what the private sector could offer for electric vehicle infrastructure and that that this would be a key issue for the officer working group.
- The officer working group would also be considering the Automatic Number Plate Recognition as, while based purely on cost it was not viable, it was felt by

Members that it could assist with the problems faced from car cruising in the city.

- Members noted that the recommendations included the loss of a number of parking spaces and were advised that part of the future work to be undertaken would be to review these to ensure that such loss would not create problems in the future.
- It was noted that while a motorcycle club was currently thought to operate from Dicken's Street car park, this was unofficial and would be further looked into.
- Officers would be liaising with local affected stakeholders, such as community centres, to ensure that no problems would arise from the proposals creating parking pressure points.
- Members were advised that the officer group would be working closely with Cabinet Members.
- Regarding the use of any land that was made vacant from the closure of car parks, Members noted that this would be one of the focuses of the working group going forward.
- It was felt that any changes made to car parking should not jeopardise the city centre economy.

Cabinet considered the report and **RESOLVED** to:

1. Note on the Peterborough Parking Strategy.
2. Approve the following short-term recommendations:  
The Council shall:
  - a. Continue to review parking occupancy levels as the city continues its recovery from the pandemic.
  - b. Close Dickens Street Car Park at the earliest possible opportunity.
  - c. Request officers undertake feasibility and costing work to improve the disabled parking bay provision in existing car parks.
  - d. Implement parking charges, including recovery of the electricity cost, for electric vehicle charging bays including those solely used for the taxi and private license trade.
  - e. Undertake a review of parking charges in line with ongoing work to review 'fees and charges' across the Council.
  - f. Undertake a review of charging technology to assess the feasibility of alternative mechanisms e.g. ANPR.
3. Instruct the Executive Director Place and Economy to establish an officer working group to review the remaining recommendations ahead of further consideration by Cabinet later this year.

## **REASONS FOR THE DECISION**

The decision was considered to be practical and deliverable interventions to support the development of the city centre.

## **ALTERNATIVE OPTIONS CONSIDERED**

The alternative option considered were to hold back on implementing any recommendations until such a time as a full review could be undertaken across all of the recommendations contained within the Parking Strategy. This had been ruled out because there were a number of advantages to pursuing both short and medium term actions simultaneously.

## **21. PETERBOROUGH FLOOD RISK MANAGEMENT STRATEGY**

The Cabinet received a report in relation to the Peterborough Local Flood Risk Management Strategy.

The purpose of this report was to enable Cabinet to review the draft Peterborough Local Flood Risk Management Strategy (FMS) and seek support to undertaken a public consultation.

The Highway Development Control and Drainage Manager introduced the report and outlined the key points included within.

Cabinet Members debated the report and in summary responses to questions raised included:

- It was advised that a Section 19 report was currently being finalised following an investigation, and working with Anglian Water to mitigate any future flood risks. This would remain flexible to address any further issues.
- Community engagement around the risk of flooding had increased, it was noted, including land owner responsibilities. This had been conducted both face to face and online and would continue in the future.
- It was noted that the table on page 273 of the agenda had West Ward down as river flooding. It was suggested that this should instead read Fletton and Woodston Ward. Officers would look into this.
- Comment was made that flooding experienced in the previous summer was due to the sheer volume of water.
- Officers confirmed that they were working to ensure that future developments address the possibility of higher rainfall and storm cells.
- It was noted that the Flood and Water Supplementary Planning Document currently prescribed a number of mechanisms to mitigate the impact of such issues. This included an action plan which would be reviewed.
- Members were advised that funding was being sought to reduce the water level in the sewage system and reduce the risk of an overflow.
- Members were further advised that flooding on Bourges Boulevard was being investigated by officers in order to address any projects in the future.

Cabinet considered the report and **RESOLVED** to:

- a) Review Peterborough's updated Draft Local Flood Risk Management Strategy;
- b) Accept the recommendation from the Climate Change and Environment Scrutiny Committee and instruct officers to enter into a period of public consultation on the Draft Local Flood Risk Management Strategy ahead of consideration by Council later this year.

## **REASONS FOR THE DECISION**

The production and monitoring of the FMS were a statutory requirement and the existing FMS and associated action plan that were produced in 2015 required updating.

## **ALTERNATIVE OPTIONS CONSIDERED**

Wholesale review and rewrite of existing FMS – Rejected due to additional costs of external resource and significant amount of extra time required to deliver with potentially limited benefits from that process.

No review or update of existing FMS – Rejected due to the FMS and the need for its monitoring being a statutory requirement. The legislative environment in the flood risk and water sector was constantly changing and opportunities would be missed if this monitoring and update did not reflect that.

## **22. OUTCOME OF PETITIONS**

The Cabinet received a report in relation to the outcome of petitions.

The purpose of this report was to update Cabinet on the progress being made in response to petitions submitted to the Council.

Cabinet considered the report and **RESOLVED** to note the actions taken in respect of petitions.

### **REASONS FOR THE DECISION**

As the petitions presented in this report had been dealt with by Cabinet Members or officers, it was appropriate that the action taken was report to Cabinet.

### **ALTERNATIVE OPTIONS CONSIDERED**

There had been no alternative options considered.

Chairman  
10.00am to 11:43pm  
11 July 2022

<b>CABINET</b>	<b>AGENDA ITEM No. 5</b>
<b>20 SEPTEMBER 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Adrian Chapman, Executive Director – Place and Economy	
Cabinet Member(s) responsible:	Cllr Steve Allen, Deputy Leader and Cabinet Member for Communication, Culture and Communities Cllr Lynne Ayres, Cabinet Member for Childrens Services, Education, Skills and University	
Contact Officer(s):	Matt Oliver, Head of Think Communities Jonathan Lewis, Service Director for Education	07919 213962 07920 160402

### HOUSEHOLD SUPPORT FUND – EXTENSION – ROUND 3

RECOMMENDATIONS	
<b>FROM:</b> <i>Corporate Leadership Team</i>	<b>Deadline date:</b> <i>N/A</i>
<p>It is recommended that the Cabinet:</p> <ol style="list-style-type: none"> <li>1. Approves the overall approach to the delivery of the Household Support Fund extension including the spend proportions and areas of focus.</li> <li>2. Delegates authority to the Executive Director for Place and Economy, in consultation with the Cabinet Members listed above, to finalise the detailed arrangements for all aspects of the scheme, upon receipt of the final grant allocation from Government</li> </ol>	

#### 1. ORIGIN OF REPORT

1.1 This report is submitted to Cabinet as requested by the Corporate Leadership Team.

#### 2. PURPOSE AND REASON FOR REPORT

2.1 This report provides brief information about the present organisation and performance of Household Support Fund (HSF) 2, and information on the proposed allocation of the next round of HSF (round 3). Cabinet is asked to provide views on the proposed plan for spend and the focus of the fund, and to endorse the continued development of the delivery model of household support fund.

2.2 Guidance and finalisation of total grant amounts are still in draft from Government, but we have good confidence from government officers that this will change little between now and the proposed start of delivery in October.

2.3 This report is for Cabinet to consider under its Terms of Reference No. 3.2.2, *'To take collective responsibility for any Executive decision that has significant implications across two or more portfolios.'*

#### 3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	<b>N/A</b>
---	-----------	----------------------------------	------------

#### 4. BACKGROUND AND KEY ISSUES

4.1 In November 2020, the Government announced funding for Local Authorities to support families and communities through the challenges of Covid-19. Since this time, there has been a succession of schemes which have extended this support including the Winter Support, and Local Authority Covid-19 Support Grants.

In May 2022, the Government announced a further extension to the Household Support Fund to run from 1 October 2022 to 31 March 2023.

Updated guidance on HSF 3 was received on 26 August 2022 and makes changes to the previous scheme; at this time there is no final determination of grant, so the report is indicative of the focus areas and how we intend to spend the fund and the proportionate amounts.

4.2 Each of the previous schemes have offered local discretion (to an extent) around the allocation of the grant and we have used the funding to target groups within the city that we consider to be vulnerable. The expectation of the present scheme (HSF 2) has been that it should primarily be used to support households in the most need particularly those including children and pensioners who would otherwise struggle with energy bills, food and water bills and essential supplies. In exceptional cases of genuine emergency, it can additionally be used to support housing costs where existing housing support schemes do not meet this exceptional need.

Guidance for HSF 3 continues the focus on those most in need, but adds to this those who may not be eligible for the other support from government which has recently been made available:

- £650 - Cost of Living Payment for those on Universal Credit, Job Seekers Allowance, Employment Support Allowance, Income Support.
- £400 - Energy Bills Support Scheme for all households with domestic electricity connection
- £150 - Council Tax Rebate for households in bands A to D

The guidance also asks us to consider those who are eligible for, but not claiming, qualifying benefits as well as those claiming housing benefit only, as they are not eligible for the £400 Energy Bill Support Scheme.

Additionally, the guidance stresses that we should consider a wide range of low-income households in need including families with children of all ages, pensioners, unpaid carers, care leavers and people with disabilities.

The inclusion of the need to capture Management Information in respect of households with a disabled person in addition to those with children and pensioners should be noted.

4.3 Authorities have been given scope to deliver the scheme through a variety of routes including directly issuing vouchers to households and making third party payments that enable direct provision of food, essential supplies and support (with the exception of grants for advice provision). However, in addition HSF 3 stipulates that at least part of the scheme should be application-based.

Peterborough has been operating application-based provision since the start of the scheme so will meet the new requirement of the guidance.

4.4 As in previous rounds the guidance states that appropriate administrative and resource costs should be charged against the grant. It must be noted that although we wish as much funding be spent on support for those that need it, ensuring we have enough staffing and management to mobilise the full funding available is critical to success. In previous delivery administrative costs

have been set at 5%, which is extremely low, and therefore the amount propose for administration in this report is set more appropriately, in the region of 10%.

#### 4.5 **Proposed Delivery**

Our indicative proposals for spend are based on a budget of £1.82m, noting that the funding model has changed to a population and deprivation calculation which may increase the grant available for Peterborough.

Although the mandatory requirement to use at least one third of the funding for pensioners, at least one third for families with children, and up to one third on other vulnerable households has been removed, segmentation and focus on key cohorts provides continuity of approach and maintains the headway that we have made in reaching out to those key cohorts. Therefore, the proposed delivery set out below takes advantage of the de-restricted guidance and widens the criteria and delivery options for the new scheme whilst retaining some familiar elements.

##### 4.5.1 **Peterborough Holiday Voucher Scheme** – we are proposing to fund £10 per eligible child at October half term (reduced from £15 previously but in line with the May Half term which was £10), £30 for the Christmas holiday and a final £10 at February half term. The total cost of the three voucher schemes will be £746k.

The criteria for the scheme would remain the same and it would cover children eligible for 2-year-old free entitlement, 3- and 4-year-olds eligible for the Early Years Pupils Premium, children eligible for free school meals and those pupils eligible for the post-16 bursary fund (including those with SEND who meet the criteria). The scheme covers those from ages 2 to 19. A letter will be sent to parents prior to each round of the scheme once the details are agreed.

Any unclaimed vouchers will be refunded, and we would undertake this process after each holiday round. For each of the rounds, we will send the voucher on the last day of the term prior to the holiday. We have direct access to schools' data so there is little administrative burden on schools.

It is felt that utilising data to allocate vouchers to those families who are eligible as described above remains one of the most effective elements of our scheme and we will retain this function with the possibility of enhancement if increased funds allow.

##### 4.5.2 **Pensioner Voucher Scheme** – we propose to retain a focus on pensioners by continuing to run an application-based scheme but at a lower proportion of the fund than previously mandated; we will set our scheme spend at 15% of the total fund. We have learnt through other iterations of the scheme that it takes a great deal for pensioners to reach out, but recently we have started to see our referrals increase and the opportunity that brings to support our pensioners through our partnership with Age UK Cambridgeshire and Peterborough. Age UK would continue to act as an initial point of contact for pensioners to access the HSF, supporting them to fill out the online form or completing this on their behalf (as well as facilitating Age UK's wraparound support offer); the online form will then go to the team who administers the scheme according to the criteria set out below. This service is provided by the county council, and we would contribute £30k to Cambridgeshire to host this, and also fund Age UK an administration fee – this fee is likely to be circa £18k. The proposed total allocation to the pensioner scheme would be £273,695 with £218,495 available for vouchers supplying in the region of 1456 awards.

Consideration has been given to bringing the processing of the pensioner element in-house to PCC (Peterborough City Council), however there are distinct advantages of funding this through the county council due to economies of scale and already established management information systems which support our reporting to government and analysis of data.

Proposed guiding eligibility criteria for pensioners voucher scheme is as follows. Applicants will need to be:

- Born on or before 30 September 1956

- Resident in Peterborough
- Experiencing financial hardship (as determined by our staff or trusted partner)
- On or below Joseph Roundtree Foundation minimum income standard
- Residing in a household where no one under the age of 19 (after the 30 September 2022) resides

In exceptional circumstances, these criteria may be waived.

Individual award amounts would continue to be between £100 and £200 depending on assessment of need.

Over the last 2 months we have investigated alternative methods of supporting pensioners to receive funding. At present the voucher delivery mechanism is through smart phone or email in the form of a QR code which creates obvious barriers for some older people. We will move to a BACS by default system to directly deposit money into bank accounts as well as exploring the possibility of a postal voucher system. Wonde (our current voucher provider) can manage the whole postal process for £2 per transaction (issue fee and postal charges).

- 4.5.3 **Vulnerable Households Voucher Scheme** – An expansion of this area of the scheme gives the most scope for supporting a wide range of households as described in the guidance; a total of £504,641 will be available to deliver the scheme. In recognition that this is the most flexible element of the fund we have increased the proportion of this element and taken away its constraints in order to support larger families with multiple age ranges who are not eligible for other cost of living support including households with disabled persons. It is proposed that the voucher element of the scheme continues to be administered by Citizens Advice Peterborough for a management fee of approximately £50K, including communication, interpretation and staffing.

Once fees have been covered, this would leave approx. £454,167, to provide vouchers between £100 and £200; taking £150 as average spend this would supply 3027 households.

Proposed guiding eligibility criteria for vulnerable household's voucher scheme is as follows. Applicants will need to be:

- Resident in Peterborough
- On or below Joseph Roundtree Foundation minimum income standard
- Experiencing financial hardship (as determined by our staff or trusted partner)
- Residing in a household where no one born on or before 30 September 1956 resides

- 4.5.4 **Vulnerable Households Support Fund** – A total of £300,000 will be made available to support direct grants to local voluntary and community organisations who either are already delivering or would like to deliver food and essential supplies support directly to residents. This could be issued to foodbanks, lunch clubs, community cafes or other charities that issue essentials to those in need. During Covid significant work was done to support the “don’t go hungry this summer” campaign which aimed to support residents to access food supplies and debt management. We feel that through the winter period we will need to support our VCS organisations to recreate something similar around access to food, warm spaces alongside debt advice and access to skills and employment support.

- 4.6 The overall proposed allocation of the HSF can be seen in the table below. Officers will continually monitor demand changes within these schemes and re-allocate funding if appropriate. Officers will also monitor administration costs and adjust as appropriate to ensure best use of public funds, in line with the grant guidance.

	Children and Young People Holiday Voucher Scheme	Vulnerable Households Voucher Scheme	Vulnerable Households Support Fund	Pensioners Scheme	Total
Direct cost of scheme	£745,300 *	£454,167	£270,000	£218,495	1,687,962
Administration costs	£1,000	£50,464	£30,000	£55,200	136,664
<b>Total Spend</b>	<b>£746,300</b>	<b>£504,631</b>	<b>£300,000</b>	<b>£273,695</b>	<b>£1,824,626</b>
% Spend of grant	41%	27.6%	16.4%	15%	100%

(\*) A

reconciliation of previous scheme spend will be undertaken in September and should any unclaimed voucher money be identified, this will be used to increase the CYP voucher amount during Christmas. We would also like to consider offering a one-off payment to care leavers at Christmas, dependent upon monies available.

#### 4.7 Key statistics and learning from previous rounds of funding:

##### *Children and Young People Voucher Scheme*

- For the summer term 2022, we purchased 27,652 vouchers covering 13,887 eligible children who received £45 across two vouchers. Appendix 2 outlines how these were allocated by education establishment.
- This was a 1.3% increase in the number of eligible children since the May half term scheme and reflects the growing number of children on free school meals. Reviewing further back, the numbers allocated through reflect a 26% increase in eligible pupils from the voucher round run in February 2021.

##### *Pensioner element at time of publishing*

- Between 28 June and 30 August, a total of £20,300 has been granted to pensioners, with 201 applications processed. Targeted comms to this group is just starting to have an impact and applications have started to rise over the last few weeks, including as a result of 4000 letters to those on Pension Credit. Continued work is needed to find other ways to engage with this cohort. Nationally Local Authorities have struggled to spend the full allocation of this fund. We are in discussions with Anglian Water regarding options to directly fund debt relief for those that are in pension credit

##### *Other Vulnerable Adult element at time of publishing*

- £70,474 has been spent through this scheme from 20/6/2022 – 30/8/2022 with 1,817 applications processed. As with the pensioner element of the fund, we are starting to see applications pick up again, as national and local communications around the cost of living continue, as well as this we have relaxed the application criteria in recognition of the need to support families with multiples of children who may have one child eligible for free school meals but who still need further support. We have also increased the voucher amounts as above and will monitor the fund to see if we can trial our third party grants scheme.

## 5. CONSULTATION

- 5.1 This decision does not require any public consultation in line with grant guidance. However, we have worked with organisations across Peterborough to develop the proposed schemes, including Age UK, Citizens Advice, local food banks, Cross Keys Homes, the local voluntary and community sector forum, the Safer Peterborough Partnership, and Peterborough Council for Voluntary Service.

## 6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 The immediate hardship facing many Peterborough families due to the current cost of living crisis will be alleviated through the provision of food vouchers and support with utility bills and other

household support as well as more direct support through communities for essential supplies.

## **7. REASON FOR THE RECOMMENDATION**

7.1 The grant is flexible, and we have targeted it at the areas that we consider to be the greatest need.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

8.1 A number of options for delivery were explored:

Maintain the existing delivery and ring-fencing of amounts focusing on pensioners and families with children. As stated in the report the guidance asks us to focus on a wider range of households as well as those not eligible for other support and therefore this option was discounted.

Change our arrangements with Age UK and Citizens Advice Peterborough and bring all the operations of the Household Support Fund in-house. Significant work has been undertaken to set up and start to make an impact through Citizens Advice Peterborough and Age UK. The value which is added through these working relationships has meant that claimants have been able to receive wider support from those agencies which have expertise in dealing with those cohorts. The option to deliver all support in-house has therefore been discounted.

Consider delivering all the funding through the School Holiday Voucher Scheme, recognising the efficiency of disseminating through the allocation of vouchers to those eligible for free school meals. This option would not meet either the guidance or the ethos of reaching out to a wider section of our population. Therefore, this option was discounted.

## **9. IMPLICATIONS**

### **9.1 Financial Implications**

We estimate spending approx. £1,199,467 on children and young people vouchers and vulnerable household vouchers through Crown Commercial Service (Wonde LTD). We have modelled the financial demands from parents / eligible children, spent in line with the recommended pensioners level and ensured there is sufficient allocated resources to support vulnerable adults in the city.

We estimate spending £218,495 on the pensioner element via the Family Fund Trust.

Other management elements are described in the report.

All funding spent on the scheme will be from the external household support fund grant and with MI data returns to draw down the funding.

The table at section 4.6 sets out the detail.

### **9.2 Legal Implications**

Legal colleagues will be fully consulted on any procurement arrangements so they meet the requirement of the grant conditions and procurement legislation.

### **9.3 Equalities Implications**

The financial limitations of the grant have meant we have had to restrict the scheme in the area of Direct Holiday Vouchers. Our proposal outline fits within the requirements of the grant conditions. All documentation will be shared with councillors so they can support their ward residents.

Translation of communications to key groups regarding the HSF 3 will be made available through schools and our community champions, provisions for those who are digitally excluded will also be made to ensure everyone can access the support if they need it.

We will ensure a variety of access methods such as email, landline freephone, online form as well as consider our delivery channels (BACS, postal vouchers, online vouchers).

As well as this we will commission and work with trusted partners from key isolated communities to ensure support and access to the fund.

#### 9.4 **Carbon Impact Assessment**

In considering the carbon impacts of the application of this fund there are opportunities to support initiatives which help our residents to become more efficient with the use of energy. Although priorities are likely to be on other more pressing needs the guidance of the fund asks the LA to consider actions such as funding the insulation of boilers tanks, changing to more efficient light bulbs as well as installing other measure such as draft excluders. We will also take the opportunity to work in conjunction with local schemes to support residents to take advantage of wider works to homes for solar panels and larger insulation work.

#### 9.5 **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

### 10. **APPENDICES**

- 10.1 Appendix 1 - Review of HSF schemes from other Local Authorities
- Appendix 2 - Allocation of vouchers from the Summer Holiday Scheme

This page is intentionally left blank

## Appendix 1 - Review of HSF schemes from other Local Authorities

Other Local Authority schemes are detailed below. Please be aware that funding has varied between LA's although the grant terms and conditions remain the same.

Local Authority	Scheme Description
Luton	£15 voucher per week for those families eligible for Free School Meals
Rutland	<p>£15 per week and £75 for the summer break for those families eligible for Free School Meals</p> <p><u>Wider Support</u>            A one-off payment of £100 will be made in June 2022, of this; £50 is to be spent on food and £50 is to be spent on energy and water bills, unless the applicant advises that it has been spent on one of the other eligible categories.            The Council will provide a one-off grant of £2,000 to Anglian Water to enable them to directly support households who are struggling to pay their water bill.            The Council will provide a one-off payment of £100 to care leavers.</p>
Leicester City Council	<p>£60 uniform voucher for selected children and young people eligible for Free School Meals.</p> <p>Funding to community food banks (£100,000 was committed).            The holiday food programme over the May half term for children eligible for free school meals (£110,000 was committed)            School holiday food support for children who have special educational needs and disabilities (SEND) over the May half term (£15,000 was committed)            Support for Leicester City Council foster carers (£250 for each household)            Can only access via referral from Children's Services, Education, Adult Social Care and Housing.</p>
Bedford Borough Council	<p>50% of the HSF will be allocated to families eligible for Free School Meals.            Pensioners entitled to 100% Council Tax Support will receive £175.            Pensioners entitled to less than 100% Council Tax Support will receive £75.            Working-age households entitled to 100% Council Tax Support will receive £50.</p>
Lincolnshire	<p>Referral to be made by specialist professional            Referrers can make an application on your behalf for the following funds:</p> <ul style="list-style-type: none"> <li>• £100 shopping voucher (if adult only household)</li> <li>• £200 shopping voucher (if children in household)</li> <li>• £100 utility payment direct to supplier</li> <li>• £200 cash voucher towards oil/gas (off main grid households only)</li> <li>• £100 cash voucher for essentials. Applicants must be Lincolnshire residents over aged 18 years old</li> <li>• Applications are limited to one per calendar month per household</li> <li>• Each application is capped at £400</li> </ul>
Milton Keynes	<p>Application for grants to cover -</p> <ul style="list-style-type: none"> <li>• Food</li> <li>• Energy and water bills</li> <li>• Repair or purchase of essential household appliances</li> <li>• Servicing and repair of heating systems</li> <li>• School uniform or other essential clothing</li> <li>• Other essential living costs</li> </ul> <p>At least a third of funding is ring-fenced to support households with children and a third ring fenced for pensioner households. The remaining total of funding will go to other households as well extra help for families and pensioners where necessary.</p>
Norfolk	<p>Scheme operates as follows -</p> <ul style="list-style-type: none"> <li>• Give families flexibility and choice in support by providing a monthly cost of living voucher for families eligible for free school meals. Running from April to October this will support families to budget and give them choice, helping them to plan for birthdays and holidays, or offset against other bills.</li> </ul>

- |  |  |
|--|--|
|  | <ul style="list-style-type: none"><li>• Ensure older people and pensioners will receive £2.2m of financial support with a focus on those receiving pension credit</li><li>• Work with partners to target support to those who need it most, with £840k earmarked for other groups, such as single people, disabled people and carers</li></ul> |
|--|--|

Free School Meals

The vouchers will be £15 per month, per child. There's a larger payment of £30 for August, to coincide with the school holidays.

## Appendix 2 – Allocation of Vouchers from the Summer Holiday Scheme

The following list outlines the number of vouchers allocated per school. Children in the City have the option of many schools so linking these to wards is not possible, especially in the secondary sector where there are less catchment area arrangements. This data is based upon orders placed – there will be unclaimed vouchers which normally equate to around 4% of the vouchers ordered.

Education Establishment	Number of vouchers allocated
All Saints' CofE (Aided) Primary School	92
Arthur Mellows Village College	184
Barnack CofE (Controlled) Primary School	37
Bishop Creighton Academy	89
Braybrook Primary School	83
Brewster Avenue Infant School	49
Castor CofE Primary School	22
City of Peterborough Academy	317
Discovery Primary Academy	214
Dogsthorpe Academy	178
Dogsthorpe Infant School	104
Eye CofE Primary School	116
Eyrescroft Primary School	127
Fulbridge Academy	262
Gladstone Primary Academy	218
Greater Peterborough UTC	103
Gunthorpe Primary School	167
Hampton College	319
Hampton Gardens School	206
Hampton Hargate Primary School	120
Hampton Lakes Primary School	31
Hampton Vale Primary Academy	141
Heltwate School	108
Heritage Park Primary School	22
Highlees Primary School	166
Jack Hunt School	569
John Clare Primary School	13
Ken Stimpson Community School	333
Leighton Primary School	158
Lime Academy Abbotsmede	197
Lime Academy Orton	66
Lime Academy Parnwell	194
Lime Academy Watergall	156
Longthorpe Primary School	42
Marshfields School	78
Medeshamstede Academy	58
Middleton Primary School	178
Nene Gate	38
Nene Park Academy	244
Nene Valley Primary School	29
Newark Hill Academy	100
Newborough CofE Primary School	45
Northborough Primary School	16

Norwood Primary School	57
Oakdale Primary School	59
Old Fletton Primary School	149
Ormiston Bushfield Academy	318
Ormiston Meadows Academy	61
Orton Wistow Primary School	48
Paston Ridings Primary School	226
Peakirk-Cum-Glinton CofE Primary School	37
Peterborough City Council	37
Queen Katharine Academy	619
Queen's Drive Infant School	72
Ravensthorpe Primary School	141
Sacred Heart Catholic Primary School	39
Saint Michael CofE Primary School	82
Southfields Primary School	199
St Augustine's CofE Junior School	80
St Botolph's Church of England Primary School	54
St John Fisher Catholic High School	202
St John's Church School	179
St Thomas More Catholic Primary School	134
Stanground Academy	315
Stanground St Johns CofE Primary School	86
The Beeches Primary School	236
The Duke of Bedford Primary School	52
The King's (The Cathedral) School	123
The Richard Barnes Academy	96
Thomas Deacon Academy	614
Thorpe Primary School	127
Welbourne Primary School	88
Welland Academy	221
Werrington Primary School	70
West Town Primary Academy	128
William Law CofE Primary School	150
Winyates Primary School	122
Wittering Primary School	58
Woodston Primary School	181
Early Year Settings	2017
Peterborough College	353
Children not in a mainstream school setting (independent school, Electively Home Educated etc)	68
<b>Total Vouchers allocated (Correct as of 22nd August)</b>	<b>13,887</b>

<b>CABINET</b>	<b>AGENDA ITEM No. 6</b>
<b>20 SEPTEMBER 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Adrian Chapman, Executive Director: Place and Economy	
Cabinet Member(s) responsible:	Cllr Steve Allen, Deputy Leader and Cabinet Member for Communications, Culture and Communities Cllr Lynne Ayres, Cabinet Member for Childrens Services, Education, Skills, and University	
Contact Officer(s):	Matt Oliver, Head of Think Communities Nick Carter, Assistant Director for Growth and Regeneration Christine Addison, Head of Strategic Property	Tel. 07919213962

## PETERBOROUGH YOUTH ZONE

<b>RECOMMENDATIONS</b>	
<b>From:</b> <i>Director of Place and Economy</i>	<b>Deadline Date:</b> <i>N/A</i>
<p>It is recommended that Cabinet:</p> <ol style="list-style-type: none"> <li>1. Support the principle of developing a Youth Zone for Peterborough.</li> <li>2. Support a bid to Youth Investment Fund (phase 2) in partnership with OnSide Charity.</li> <li>3. Delegate the final wording and sign off of a letter of intent, draft Heads of Terms for a lease and contract and any conditions required by the Council to the Director of Resources and Monitoring Officer in consultation with the Cabinet Member for Property and Resources.</li> <li>4. To note that a further report will be required should the project proceed to agree to the selected site and its disposal under a lease.</li> <li>5. To agree that in order to meet the project delivery and spend timescale required by DCMS the initial project development work including site investigations continues at risk to RIBA 2 at a cost of up to £250k pending the outcome of the bid submission likely to be mid-December 2022.</li> </ol>	

### 1. ORIGIN OF REPORT

- 1.1 This report is submitted to Cabinet following a proposal from OnSide youth charity to develop a state-of-the-art Youth Zone for Peterborough. The proposal has been assessed initially and offers a significant opportunity for a step change in service and outcomes for young people as well as bringing external investment into the city. To progress further requires a Cabinet decision of support as per the recommendations in order to submit a bid for funding to the Youth Investment Fund. The proposal is subject to further work include a future decision about the final site to be used for this purpose.

### 2. PURPOSE AND REASON FOR REPORT

- 2.1 The purpose of this report is to set out the opportunity to bid for the Department of Culture Media and Sport, Youth Investment Fund Phase 2, partnering with "OnSide" (a national charity) to build and run a Youth Zone in Peterborough. Cabinet decision is required to support the proposed Youth Zone in principle, the submission of a bid and to agree to the proposed next steps as set out in the recommendations which will allow officers to undertake additional work necessary in this respect.

2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.2, *'To take collective responsibility for any Executive decision that has significant implications across two or more portfolios.'*

2.3 The attached appendix is NOT FOR PUBLICATION in accordance with paragraph (s)3 of Schedule 12A of Part 1 of the Local Government Act 1972 in that it contains commercially sensitive information relating to the business affairs of the Council. The public interest test has been applied to the information contained within the three exempt annexes and it is considered that the need to retain the information as exempt outweighs the public interest in disclosing it.

### 3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	<b>N/A</b>
---	-----------	----------------------------------	------------

### 4. **BACKGROUND AND KEY ISSUES**

4.1 Phase 2 of the Youth Investment Fund is a £368m capital fund run through the Department of Culture Media and Sport (DCMS) and is available for bids of £3-4m.

Peterborough has been designated as a focus area for government in relation to this fund and (DCMS) have stated that up to £8.7m is achievable for ambitious schemes.

Phase 2 of the Youth Investment Fund (22/23 to 24/25) will deliver up to 300 facilities that represent positive value for money, are environmentally sustainable and enable positive activities for young people aged 11 to 18 (up to 25 for young people with Special Educational Needs and Disabilities) in eligible places across England.

The first stage of the Youth Investment Fund is an expression of interest round designed to understand who will be intending to bid in the 45 eligible LA areas and how much each of those areas are requesting.

4.2 OnSide charities run 14 Youth Zones across the country which are purpose built, state of the art places for young people with trained youth workers running activities, mentoring sessions, advice and guidance, targeted support to a range of young people including those most at risk such as those with care and youth justice experience and those with a disability.

A typical Youth Zone runs 7 evenings a week, has around 4000 members with 100-250 young people visiting each evening. There are a number of background reading documents embedded in section 10.1 of this report that show the impact of Youth Zones and the feedback from young people and stakeholders.

4.3 Over the last 10 years Peterborough's community youth provision has become fragmented and unsustainable due to its none-statutory nature and piecemeal funding from government. "In 2018, the City was awarded (£527,000) through the National Lottery Community Fund for grassroots youth work which was successfully delivered by the Youth Inspired Project through Peterborough Council for Voluntary Services.

As part of this, 20 youth projects, groups and clubs were supported, working with over 1,200 young people as well as the development of a youth provider forum with 147 members to share knowledge, skills, practice, and funding.

Since this funding ceased local community groups have struggled to continue their work at a time when young people need safe places to go, trusted professionals to talk to and activities that keep them healthy more than ever.

- 4.4 As well as the building itself, a Youth Zone is set up with its own local charity “Peterborough Youth Zones.” local stakeholders including the Local Authority, Community Voluntary Sector, Businesses and Young People comprising its board.

A local charity connected to national support through OnSide with local knowledge and skills for the benefit of Peterborough as a whole, not only attracting other youth investment but providing support, co-ordination, and development of other youth provision throughout the City.

This will meet the stated aim of the Department for Culture Media and Sport to level up areas where youth need is high and provision is low, creating a level playing field for young people to have equal access to youth services, trusted youth workers, and dedicated youth facilities that deliver positive outcomes.

- 4.5 The £368 million pound Capital Youth Investment Fund presents options for the City to explore, to try to attach as much funding as possible in an achievable, sustainable way and to create the most impact for local young people.

The table in 4.6 shows a summary of the options considered, including the OnSide Model as described in this report, in each case, analysing the potential likelihood of success.

4.6

	Do nothing	Improve existing	2+ new centres by PCC	Flagship by PCC	Flagship by OnSide
Additional	✗				✓
Sustainable	✓		✗	✗	✓
Deliverable	✓	✓			✓
Demand reduction	✗				✓
Income generation	✗	✗	✗	✗	✓
<b>Conclusion</b>	<b>No impact</b>	<b>Little impact</b>	<b>Unsustainable</b>	<b>Unsustainable</b>	<b>Recommended</b>

- 4.7 OnSide approached Peterborough City Council in May 2022 to introduce the Youth Zones and Youth Investment Fund Model. Since that time officers have been working to understand and develop how Peterborough City Council might take advantage of this unique opportunity.

Recent activity has seen officers identify further capital match funding, consider how other revenue funding could be identified and go through the early feasibility work for possible locations and lease discussions with a view to seeking Cabinet approval to partner with Onside Charity to submit a Youth Investment Fund bid.

The key elements of the OnSide and Youth Investment Fund model and the early work completed are set out from section 4.8.

4.8 **Capital Funding**

The usual model of capital funding to build a Youth Zone is based around a 50/50 contribution from OnSide and the Local Authority. For a projected £9.65mbuild this would be (£4.82m each)

The OnSide partnership would allow for a potential successful Youth Investment Fund bid of £8.7m (or potentially more) which would reduce Peterborough City Councils required contribution to around 10% (£950k). The capital cost and the Council’s contribution will be confirmed at the next stage of the project.

As part our feasibility work, Peterborough City Council has made a bid to the Shared Prosperity Fund which is focused at covering the 10% contribution.

Therefore, potentially 100% of the capital cost of a Youth Zone has been identified from the Youth Investment Fund and Shared Prosperity Fund bids.

## 4.9 Possible Locations

A number of locations have been identified as part of the process for the proposed Youth Zone. These have been assessed initially and are:

- Wellington Street Car Park
- Dickens Street Car Park
- Stanley Park
- Embankment East (next to regional pool)
- Bishops Road Car Park/Vineyard Road vicinity
- Riverside Carpark vicinity
- Fletton Quays area
- Pleasure Fair Car Park

OnSide's location requirements for a successful project are:

- To be neutral in terms of areas and communities
- To have prominence to attract young people into the building from the street
- To be centrally located for accessibility by young people on foot, bike, or bus

As part of a successful Youth Investment Fund bid, the Council will need to agree to a lease with OnSide; the terms of which are subject to review and negotiation. Meanwhile, OnSide has asked the Council to send a letter of intent, a draft of which is attached in confidential Appendix 1.

In addition, the site would need to be assessed for deliverability in terms of any complexity, planning and highways issues. This is important if the OnSide model is to deliver on time and on budget, so before proceeding too far the project needs to be de-risked as far as possible.

### Opportunity Cost

In terms of opportunity cost, the Council needs to consider the alternative value of the selected site as the OnSide model requires a long lease which is effectively a disposal.

This has to be balanced against the significant level of financial investment which could be secured through (YIF) grant funding to achieve a well-established and successful model of educational, social, and cultural provision for young people. In addition, the OnSide model is based on OnSide raising the majority of the running costs through charitable donations with the Council's commitment kept at a relatively low level.

The recommendations in this report, if agreed, will allow for due diligence and final site selection to be carried out in order to meet the timescales for a bid to the Youth Investment Fund while, as far as possible, de-risking the project for the Council and OnSide.

## 4.10 Council financial contributions

The cost to run a Youth Zone is in the region of £1.3m per annum, and it is expected that the Council will make a proposed contribution towards this of 15% or £200k per annum.

The Capital cost to the Council has so far been indicated at £0.95m. However, OnSide have advised that it is likely that an additional project cost in the region of £1m may be incurred and have asked if the Council will underwrite this. This is subject to further discussion and officer has asked that the bid to DCMS is increased to cover.

OnSide have proved to be successful across the country in generating significant private sector funding from companies that want to invest in the future of young people. OnSide have already had discussions with large local businesses and they are confident that they can generate 85% of the annual revenue funding through philanthropic business investment and this is one of the benefits for developing a Youth Zone through OnSide.

It is proposed that the Council use its shared prosperity fund bid to cover the first-year contribution of £200k, which would mean that Local Authority contributions would start from April 2026.

Recognising that at this time 2026 is beyond medium term financial planning, it is difficult to specifically identify and state where this would be allocated from, however it is intended that work be undertaken across departments, through commissioning and with wider partners to identify opportunities where services could be delivered innovatively to meet this requirement.

In discussion with DCMS and OnSide a number of other councils are making the commitment to bid and then utilising the lead in time to secure the revenue funding needed.

### **Opportunity Cost**

- 4.11 In terms of opportunity cost, the council needs to consider where £200k contribution could come from in the future and the potential risk of OnSide not making their contribution.

However, it is clear OnSide have a national model which has been resilient to the pandemic, and which could provide significant services for Young People for a proportionally small investment from the Council.

The disposal report for the site will consider the opportunity cost of the proposal in terms of alternative land use opportunities.

- 4.12 A letter of intent is required to make a successful bid to the Youth Investment Fund, this gives the best opportunity to generate the full amount of funding available as part of a partnership with OnSide.

OnSide advise that while the letter of intent required is to provide clear assurance as to Peterborough Council's commitment to the development and support a Youth Zone project. It is not intended to bind the Council to provide any grant or site lease.

A draft of a letter of intent is included in confidential appendix 1. Legal officers are reviewing documents supplied by OnSide as part of our due diligence.

The recommendations of this report if agreed will allow for the final wording to be agreed and due diligence to be carried out in order to meet the timescales for a Youth Investment Fund bid.

- 4.13 Youth Investment Fund bid portal opened in August 2022. Onside have advised that to have the best opportunity for a successful bid we are looking to submit our expression of interest in partnership with Onside Charity at the earliest opportunity, now likely to be October or November 2022.

OnSide have indicated that the submission would be made in September but due to ministerial changes DCMS has advised that the Peterborough project should be submitted in November when there is more certainty that the YIF funding can be spent by the deadline of March 2025.

On this basis the Council with Onside will need to continue to work at risk to ensure that the site investigations are carried out and the design and planning work can be started in advance of the bid submission.

Discussions are taking place with both DCMS and the CPCA (Cambridgeshire and Peterborough Combined Authority) to provide sufficient certainty for the Council to continue on that basis, and the anticipated bid outcome date is mid-December 2022. The cost of continuing up to that point will be up to a maximum £250k to achieve RIBA stage 2 of the design (the total cost to RIBA Stage 3 is estimated at £350k). This should be covered by the Shared Prosperity Fund if the project proceeds but is otherwise a risk to the Council.

## **5. CONSULTATION**

- 5.1 Consultation has been undertaken with members through Cabinet Policy Forum, With Local Youth Forum Representative and with our Youth Council. Further Consultation will be ongoing through the design stage and continued involvement with businesses, VCS, Young People, and wider stakeholders as we move through the process.

## 6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 The outcome of this report will determine if Peterborough City Council is moving forward with an application to the Youth Investment Fund in partnership with Onside Charity.

## 7. REASON FOR THE RECOMMENDATION

- 7.1 The reasons for the recommendations in this report are to allow for continued work to be undertaken to work toward the submission of a Youth Investment Fund Phase 2 bid, in partnership with OnSide charity.

To consider the opportunity options and allow for delegated authority to Director of Resources and Monitoring Officer in consultation with the Cabinet member for property and resources to manage the risk and optimise the success of any bid made.

## 8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 There are alternative options set out in paragraph 4.6 of this report. in terms of the opportunity which the Youth Investment Fund Phase 2 presents for Peterborough.

### Option 1 – Do nothing

DCMS has recognised that Peterborough is one of 45 upper tier areas requiring support to enhance youth service provision. Submitting a bid provides an opportunity for financial support from government for a step change in youth provision and outcomes. If the Council does nothing, the opportunity to significantly reshape the youth offer in Peterborough would be lost in the short term. However, it doesn't mean the Council has to do nothing in the medium term – given the limits of current provision the Council could spend time to find an alternative solution for future investment with PCC being the developer.

### Option 2: Council led: Either small improvements to existing facilities; Developing several specialist centres; or full flagship central resource.

The Council has a limited number of existing youth focused buildings, none of which are suitable to follow the YIF model, so it would be a case of selecting alternative facilities to invest in, with smaller bids being submitted to the YIF either as part of the current bid round or over successive rounds. Alternatively, the Council could submit a bid to develop a central flagship resource.

The advantage of a Council led option is that the Council can control the delivery model, be-spoken to local need, while controlling timescales to ensure links are made to the Council's developing Asset Management Plan and Strategy.

### Key Strengths

- Control over site and the service long term.
- The Council wouldn't be limited to the specific clean site requirement of Onside.
- The Council could use alternative buildings / sites without the site constraints of Onside which includes the provision of external areas and sports pitches.
- Use of existing facilities to reduce capital costs and to ensure assets are more sustainable due to increased use and income.
- The Council wouldn't need to make the facilities exclusive and could develop a shared use model so facilities are open during daytime / outside of school holidays and for other demographic groups to use.

## **Key Weaknesses**

- Lack of expertise and capacity for bidding to this fund – risk of failure much higher
- Project management skills currently weak re: project delivery
- Has the Council got the service delivery capacity to run a major centre
- Revenue costs may be unaffordable with limited opportunities to offset costs through private sector fundraising.

## **Option 3: Flagship centre developed by OnSide and run in OnSide Youth Zone Network.**

### **Key Strengths**

- Success and track record to date elsewhere re: YIF funding and developing/ operating Youth Zones for other LAs with the energy and expertise to succeed with the funding bid.
- The package is presented as ready-made and low on Council resource to manage the bid process and the design / development/ project management.
- Onside has the operational experience.
- Revenue funding – the Onsite proposal is expensive annually – c£1.3m. However, they commit to funding all bar £400k of this (and potentially more after 3 years).

### **Key Weaknesses and Risks**

- Affordability: high cost to the Council at a time that this may not be the highest priority: minimum c£1m capital + £200k p.a. revenue for a minimum of 3 years.
- Council has to dispose of an asset to Onside at less than best consideration
- Land hungry – city centre location requirement (ideally) for new building and the provision of new outdoor sports/activity space. Most of the sites looked at have alternative development value which would also support the Council's future growth and regeneration.
- The Council already has considerable facilities in the city centre area which could be used for a centralised youth provision – regional pool/athletics track. This may not work with the Onside model but could work with a Council built facility if in these areas.
- Very high revenue cost of the model - £1.3m p.a. indicated – risk that the income isn't achievable initially or long term and the Council has an ongoing cost to bridge

On this basis Option 3 is recommended in this report.

## **9. IMPLICATIONS**

### **Financial Implications**

- 9.1 The proposal is to secure grant funding from both Youth Investment Fund (£8.7m), and Shared Prosperity Fund (£0.95m), to fund the construction of a Youth Zone facility. In the event that funding is not secured, the Council will be liable for abortive project costs up to £500k, although this takes into account any capital and revenue contributions the Council has already made at that point. This is not budgeted; however, it has been confirmed that the Shared Prosperity Fund (£350k) can be used for initial feasibility and planning. Until the bid outcome is known in December 2022 this spend will be at risk to the Council.

The proposal will involve disposal of Council Land (by way of lease) at less than best consideration. The financial implication of this has not yet been determined, and a final site has not yet been selected.

The Capital cost to the Council has so far been indicated at £0.95m. However, Onside have advised that it is likely that an additional project cost in the region of £1m may be incurred and have asked if the Council will underwrite this. This is subject to further discussion and officer has asked that the bid to DCMS is increased to cover.

There is a revenue cost implication of £200k for 7 years (£1.4m) from April 2025 which £300k is proposed to come from Shared Prosperity Fund but for which the remainder (£1.1m) is not currently budgeted. Efforts will be made to re-position funding in existing PCC budgets and to secure partner contributions to manage this cost.

### **Legal Implications**

- 9.2 As we progress through the process further due diligence will be undertaken in respect of Peterborough City Council interaction and relationship with Onside Charity, the development of a new charity “Peterborough Youth Zones” and our legal position with DCMS as a partner in any Youth Investment Fund bid with Onside.

Legal papers are being reviewed at the time of writing this report and steps taken to ensure that the Letter of Intent will not legally bind the Council to provide funding or grant a lease. There will however be a legal obligation for the Council to make a payment capped at £500k for abortive costs if the application is not successful.

The proposal to dispose of Council Land by way of a long lease at less than best consideration must comply with the provisions of Section 123 Local Government Act 1972, and this will need to be considered once the financial implications of the selected site has been undertaken to ensure that the proposal meets the requirements of a general disposal consent available or whether an application to the Secretary of State will be required to obtain consent to the proposed disposal.

With regard to the selected site, a title check will need to be carried out to check that there are no legal impediments to the grant of the proposed lease for the proposed use and whether there are any statutory restrictions in relation to the land that must be complied with before a disposal is entered in to.

- 9.3 **Equalities Implications**

The building of a Youth Zone is generally projected to have a positive impact on equality in the city providing universal support opportunity to young people of Peterborough. However further work will need to be carried out if the recommendations of this report are agreed to ensure that access issues such as transport, provision for those with a disability or other potential barrier is made. Further consultation work with young people is being carried out at the time of writing this report and will continue moving forward.

- 9.4 **Risk**

There is a risk that this could be a missed opportunity for Peterborough should a bid for the YIF is not pursued. This will result in an enhanced youth service provision not being achieved and would leave Peterborough in the highest need group in the country.

If Peterborough/Onside is not be successful in obtaining funding from the Youth Investment Fund or if the project proves undeliverable at a later point, the Council will be liable for some of the abortive costs capped at £500k.

The Council will need to consider the risk that Onside commitment to external fundraising will not be for the entire length of the lease being sought and therefore there is a risk that the Council will need to absorb revenue shortfall at a future point in time.

Detailed risks will be examined and addressed, understood, costed, or mitigated as part of finalising negotiations with Onside.

### **Carbon Impact Assessment**

- 9.5 The Carbon Impact of the development cannot be quantified until design work has commenced. A BREEAM (Building Research Establishment Environmental Assessment Method) assessment of the

building will be completed as part of the statutory planning process and the project will be compliant with the Council's required level of BREEAM.

## **10. BACKGROUND DOCUMENTS**

- 10.1 [OnSide Youth Zones - Putting young people first - YouTube](#)  
[OnSide - A national youth charity that's here for young people \(onsideyouthzones.org\)](#)  
[OYZ Universal Impact Report - Ambitious for Young People-2.pdf \(onsideyouthzones.org\)](#)  
[Amion OnSide Defining the Impact of a Youth Zone - Final with exec summary - May 2015-2.pdf \(onsideyouthzones.org\)](#)  
[OnSide-Ambition-Impact-.pdf \(onsideyouthzones.org\)](#)  
[Launch of the Youth Investment Fund Phase 2 - GOV.UK \(www.gov.uk\)](#)

## **11. APPENDICES**

- 11.1 Draft Letter of Intent and Headline lease conditions (Exempt Appendix 1)

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

<b>CABINET</b>	<b>AGENDA ITEM No. 7</b>
<b>20 September 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Cecilie Booth, Director of Resources	
Cabinet Member(s) responsible:	Councillor Andy Coles, Cabinet Member for Finance and Property	
Contact Officer(s):	Christine Addison	Tel.

## **ASSET DISPOSAL AND REVIEW PLAN**

RECOMMENDATIONS
<p>It is recommended that Cabinet:</p> <ol style="list-style-type: none"> <li>1. Agrees to the disposal plan included in this report including the series of reviews aims at rationalising Council assets over time.</li> <li>2. Agrees to that a new Asset Management Plan will be prepared for inclusion in the Council's Budget Strategy in February 2023, along with a Disposals and Acquisitions Policy.</li> </ol>

### **1. PURPOSE AND REASON FOR REPORT**

- 1.1 The report is presented to Cabinet to recommend the Asset Disposal and review Plan to support the Council's Budget Strategy and Capital Strategy. The report identifies assets which the Council can release for sale over the period 2022-2025.
- 1.2 This report is for Cabinet to consider under its Terms of Reference No 3.2.17, '*Cabinet will be responsible for the following functions in relation to the Council's companies, partnership and charities; (b) The decommissioning/winding up of existing companies, partnerships and charities.*'

### **2. BACKGROUND AND KEY ISSUES**

- 2.1 The Council's Capital Strategy 2022/23-2025/26 requires a significant level of capital receipts to replace borrowing. The Capital Programme is under review to reprioritise or rephase schemes to minimise the capital receipt requirement. The capital receipts target has been set at £32m over the three years, including an additional £2.4m requirement identified to ensure to fund debt repayments. It is currently anticipated that the timing of the level of receipts achievable in 2022/23 will be lower than the target set, closer to £9m, with the 2023/24 level being higher than planned at between £12.5-15m, so that over the three years the overall level of receipts required will still be achievable.
- 2.2 Work is underway to develop a new Asset Management Plan for the Council as part of the Budget Strategy for 2023/24. The purpose of the Asset Management Plan will be to set the strategic direction of the Council's plans for its assets, including disposals and

identifying the pipeline of future receipts and investment requirements in retained Council property or for regeneration and growth initiatives.

- 2.3 The Asset Management Plan will focus on achieving a fit for purpose, efficient, compliant estate, which can meet carbon targets. This will involve some investment, but in current circumstances it will be necessary for the Council to place emphasis on the rationalising and disposal of assets to achieve the agreed targets and in any case will need to reduce its estate to achieve efficiencies in operating costs and as well as ensure that the Council is able to invest in retained property to meet carbon targets.
- 2.4 The Disposals Plan sets out a realistic and deliverable programme of disposals over the three year budget planning period, ensuring that asset are sold at the best time and appropriately to achieve best consideration. A Disposals and Acquisitions Policy will be developed as part of the plan which will clarify the circumstances and tests in decision making about disposals and acquisition of property.
- 2.5 Assets included in the Disposals Plan are outlined below with overall target and anticipated disposal year marked with tick. There is always a risk that receipts cannot be achieved in the planned year. This will need to be balanced by achieving alternative receipts where possible and ensuring the receipts can be delivered over the three year MTFs period. Those completed or certain are shaded grey (with amounts where in the public domain). Paragraph 2.6 below provides further information where appropriate on proposed disposals which are subject to review to ensure best consideration is achieved or where there are issues which affect timing.

Sites	Asset Category	22/23	23/24	24/25
<b>DECISIONS MADE</b>				
Northminster	Former location of the city market and food hall	✓ £4.1m		
The Pingle Covenant Release	Covenant release restricting land use to agricultural.	✓		
LRPP ltd deferred payment 21/22	Final staged payments following disposal of football ground	£233k	£233k	£233k
FQ Hotel Loan	Repayment of funding towards Hotel at Fletton Quays	✓ £15m 03/23		
Speechleys Drove Land	Sale of small parcel of agricultural land	✓		
Land at Fletchers Farm	Additional land at sold farm building	✓		
UKPN Easement	Premium payment for cable easement through part of the embankment	✓		
<b>SUBJECT TO DECISION OR REVIEW</b>				
City Clinic	NHS lease, surplus property, PCC freehold, previously a clinic. NHS disposal proposed. Under review.		?	

Rural Estate	Phased disposal of (parts of) the rural estate following review	✓	✓	✓
Hallfields Lane	Small parcel of open space land with planning permission for residential dwellings.	✓		
Land at A1/A605	Development land (PCC interest) in Huntingdonshire at PCC border.		✓	
London Road Gravel Car Park	Development land proposed disposal for housing		✓	
Middleholme (Ph1)	Development land (PCC interest) east of Embankment area, to be brought forward in phases			✓ Ph1
Northminster House	Office building. Possible sale of freehold to leaseholder		✓	
Public House, Herlington	Possible sale of freehold to leaseholder.		✓	
16 Royce Road	Industrial property. Possible sale of freehold to leaseholder		✓	
Peterscourt	Eco-Innovation Business Centre		✓	
Chauffeurs Cottage	By Haven Car park. Surplus property with short term use. Subject to option appraisal.		✓	
Wellington St Car Park	Sale to leaseholder of part of car park.		✓	✓
Land at Angus Court	Former school p/f			✓?
Various	Sale of surplus assets and series of asset review		✓	✓
<b>Target</b>	<b>£32m</b>	<b>£12m</b>	<b>£10m</b>	<b>£10m</b>

2.6 Specifically in relation to the potential disposals listed above:-

- A number of previously planned receipts listed above are subject to review in relation to deliverability and best consideration. These include London Road Gravel Car Park, under review in relation to best consideration, and Land at Angus Court, under review in relation to potential s77 requirement release from DfE outstripping value, and lease issues.
- NHS City Clinic is based on a proposal by the NHS to dispose of this surplus building. This requires Council consent and the Council holds the freehold. Discussions are underway, but alternative uses for the existing building may be considered.
- The Middleholme development may release a significant receipt extending beyond the current receipts programme three year period. This major site will be developed collaboratively between its owner and PCC; and the development (and receipts) is likely to be phased given the scale.

- The Council has a land interest neighbouring Huntingdonshire at the A1/A605 junction which is subject to an impending planning decision. This could release a significant receipt to the Council part of which will be due to Homes England. It has been phased cautiously into 2024/25.
- The potential commercial receipts listed should be achievable but checks will take place to ensure that these disposals are in the Council's best interest. A review of the commercial estate will take place over the next year which may release alternative or additional properties for sale.
- The rural estate is also subject to a review with a view to releasing sites in a planned way at market value. It is likely that a number of significant disposals can be achieved at market value in the current financial year. It is intended to retain some of the estate for future purposes and the Asset Management Plan report in February 2023 will include this.
- Local assets – these include unused assets in which should be identified early on in the reviews which will take place over the coming year.

The Disposals Plan is in part dependent on a series of asset category reviews to take place over the coming 12 months which will prioritise assets for retaining for use or for disposal. The categories include:

2.7

- Locality based assets: the pattern of Council presence or community based assets is largely historic. A review will identify where there is under or overprovision, where condition is unsuitable or where the assets are not fit for purpose. This will include district centre based assets, libraries, leisure, youth and community centres including the status of assets previously proposed for community asset transfer.
- Commercial Property Portfolio: checking the commercial performance and purpose for holding commercial assets, releasing those which do not support economic growth or wellbeing or which are underperforming commercially for the Council. The Council has a number of freehold or leasehold interests and in some circumstance the Council may need to buy out other interests in order to consolidate its commercial estate. The review will divide property into office, retail and industrial categories.
- Housing – reviewing the Council's Councils portfolio of specialist housing provision including temporary accommodation and hostel provision in line.
- Major Operational or surplus assets – including depots and former allotments.
- Car parks – the car parking strategy was agreed in July 2022 and provides a potential basis to reduce the amount of Council land used for car parking over time in order to maximise use of remaining car parks, produce receipts by releasing land for housing or economic growth purposes.
- Education, Learning and Care assets – these assets have not been included in the Council's Asset Management Plan and therefore a review of purpose and suitability will be carried out in each area.

- Accommodation: major long term view required in relation to the future of Council accommodation including Sand Martin House and Town Hall and how to rationalise Council use.
- City Centre/ Future Growth Assets: a number of major assets which could be retained or released depending on how they contribute to future growth. This includes Key Theatre, Central Library, Town Hall, Regional Pool and Track, land assets in the Embankment area, and properties acquired to deliver the Vine project.

2.8 In conclusion, the Disposals Plan has been prepared in order to guide the steady disposal of Council assets to support the Council's budget position. It is connected to a more strategic review of asset categories and the development of a new Asset Management Plan for approval by Cabinet in February 2023 along with the Budget Strategy.

### **3. ANTICIPATED OUTCOMES OR IMPACT**

3.1 The Disposals Plan is designed to deliver planned capital receipts to meet budget targets over a three year period, ensuring that the decision making to dispose of assets is robust and that assets are released at the right time with best value is achieved.

3.2 In proposing to dispose of assets the potential for revenue loss will need to be taken into account in decision making. This is particularly true in relation to commercial assets and to some extent risk with car parks. and this is certain when we sell commercial properties so I will reference. Where surplus operational properties are disposed of the Council will save running costs, maintenance costs and carbon target investment and this will be an area of significant focus over the 2023/24 -2024/25 period for that reason.

### **4. REASON FOR THE RECOMMENDATION**

4.1 The Council needs to identify assets for disposal to support its budget position.

### **5. ALTERNATIVE OPTIONS CONSIDERED**

5.1 The Council will always need to reviews and dispose of assets as its financial or operational needs change. It is not possible in the current circumstances to do nothing and so that as an option has not been considered. The alternative of releasing assets very quickly to achieve the highest level of receipts early has not proved necessary. The phased approach to achieving the level of receipts required to balance the Council's budget is considered the optimum route for the Council at this stage. The Asset Management Plan which will be published with the budget in February 2023 will identify a longer term approach to the Council's asset planning.

### **6. CONSULTATION**

6.1 No specific implications but where necessary consultation will take place in relation to any disposals included in this plan.

### **7. IMPLICATIONS**

#### **Financial Implications**

- .1 The Improvement Plan approved by Council in December 2021 outlined the plan of action the Council would need to take in order to become financially sustainable. Included in this Plan was the recognition that the Council has a high level of debt, and a weak balance sheet with reduced financial resilience. As such the Plan recognises that:

*“receipts from asset disposals will be utilised to meet current commitments, provide additional cash flow into the Council to mitigate budget pressures of servicing past debts....., and if required to provide an alternative funding source for a transformational programme that delivers savings over the period of the MTFS subject to Government approval.”*

If borrowing is required to fund the timing difference between target and actual receipt of sale proceeds it could lead to additional estimated costs over and above what is currently budgeted for of approximately £50,000, (based on prevailing short-term rates at the time of drafting this report) over the one or two-year delay. However, the Council is also considering its options for mitigating actions such as pausing schemes which have not yet started in reflection of this timing difference in asset sale receipts to avoid additional costs.

### **Legal Implications**

- 7.4 The Council has a requirement to achieve best consideration when it disposes of its assets under section 123 of the LGA 1972. A Red Book valuation will be carried out prior to all disposals to verify this.

### **Equalities Implications**

- 7.5 No specific implications arising from this report although where necessary Equality Impact assessments will be carried out to support decision making.

### **Risk Assessment**

- 7.6 The Council needs to achieve a minimum level of capital receipts in order to continue its planned capital programme. The capital programme is subject to a separate review and spending will be held or deferred until it is clear that the receipts will be achievable to cover the cost so that the Council’s overall budget position is not undermined. The Council will need to test the risks in the circumstances.
- 7.7 There is a risk that the level of receipts planned will not be realised. This is mitigated with a cautious view about what is achievable And how quickly with receipts scheduled into 2023/24 and beyond rather than over predicting in the current year.

### **Carbon Impact Assessment**

- 7.7 No specific implications in this report although the asset review process will identify those assets which are inefficient or require investment to meet carbon targets.

## **8. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 8.1 None.

## **9. APPENDICES**

9.1 None

This page is intentionally left blank

<b>CABINET</b>	<b>AGENDA ITEM No. 8</b>
<b>20 SEPTEMBER 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Adrian Chapman, Executive Director Place & Economy	
Cabinet Member(s) responsible:	Cllr Marco Cereste, Cabinet Member for Climate Change, Planning, Housing and Transport	
Contact Officer(s):	Hannah Swinburne, Principal Climate Change Officer	Tel. 01733 453479
	Lewis Banks, Transport and Environment Manager	Tel. 01733317465

## **CLOSURE OF THE CLIMATE CHANGE WORKING GROUP AND THE CYCLING AND WALKING WORKING GROUP**

<b>RECOMMENDATIONS</b>	
<b>FROM:</b> Climate Change and Environment Scrutiny Committee	<b>Deadline date:</b> N/A
It is recommended that Cabinet:	
<ol style="list-style-type: none"> <li>1. Agree to close the Climate Change Working Group</li> <li>2. Agree to close the Cycling and Walking Working Group</li> </ol>	

### **1. ORIGIN OF REPORT**

- 1.1 The Climate Change and Environment Scrutiny Committee resolved to recommend to Cabinet to close the existing Climate Change Working Group and also resolved to recommend to Cabinet to close the Cycling and Walking Working Group.

### **2. PURPOSE AND REASON FOR REPORT**

- 2.1 The Climate Change and Environment Scrutiny Committee has recently been established. This report seeks support to close the Climate Change Working Group, to ensure duplication does not occur. The report also seeks support to close the Cycling and Walking Working Group as the Climate Change and Environment Scrutiny Committee agreed the formation of a time-limited cross party Cycling and Walking Scrutiny Task and Finish Group. The Task and Finish Group will now aid the development of the Local Cycling and Walking Infrastructure Plan as well as a rural cycling strategy. Closure of the Cycling and Walking Working Group will ensure that duplication of work does not occur.
- 2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.7, 'To take a leading role in promoting the economic, environmental and social wellbeing of the area.'

### **3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>No</b>	If yes, date for Cabinet meeting	<b>N/A</b>
---	-----------	----------------------------------	------------

### **4. BACKGROUND AND KEY ISSUES**

- 4.1 The Climate Change Working Group was established by Cabinet in November 2019 in response to the Council declaring a climate emergency. It was set up with the purpose of aiding greater understanding of the key issues which the council must consider, and the reasonable options that exist to address those issues.

The Climate Change Working Group has performed some key roles in its co-development and scrutiny of each of the council's annual climate change action plans. This steer was invaluable in strengthening the commitments recommended for adoption and ensuring cross-party support.

The Climate Change Working Group have also discussed and subsequently given policy steers on many topics including tree planting, the Council's approach to electric vehicle charging infrastructure and regional transport policies.

In recognition that climate change is one of the Council's key priorities, a Climate Change and Environment Scrutiny Committee has been established to, amongst other items, ensure that delivery of the climate change programme is scrutinised. It is proposed that the Climate Change Working Group should cease, to ensure that efforts are not duplicated between the two groups.

Following discussion at the Climate Change and Environment Scrutiny Committee, it was resolved to recommend to Cabinet that the Climate Change Working Group is closed.

- 4.2 In 2017, the Government published its first Cycling and Walking Investment Strategy. Within the strategy, Local Cycling and Walking Infrastructure Plans (LCWIPs) were outlined as a new, strategic approach to identifying cycling and walking improvements required at the local level. They enable a long-term approach to developing local cycling and walking networks, ideally over a 10-year period, and form a vital part of the Government's strategy to increase the number of trips made on foot or by cycle.

While the preparation of LCWIPs is non-mandatory, Local Authorities who have LCWIPs will be well placed to make the case for future investment.

At the Cabinet meeting held on 12 July 2021, it was agreed to form a cross-party Cycling and Walking Working Group to support the development of the LCWIP for Peterborough. A meeting was held on 29 March 2022. Terms of Reference and Governance for the Working Group were discussed and agreed.

At the Climate Change and Environment Scrutiny Committee Annual Work Programming meeting, it was recommended that the cross-party Cycling and Walking Working Group should cease. It was recommended that a cross-party Cycling and Walking Task and Finish Group is formed in its place to support the development of the LCWIP and associated rural cycling strategy. Both projects are definitive pieces of work, and therefore a Task and Finish Group is considered a more suitable method for members to support and input into these projects.

The Climate Change and Environment Scrutiny Committee resolved to establish a time-limited cross party Cycling and Walking Scrutiny Task and Finish Group. The Scrutiny Committee also resolved to recommend that Cabinet closes the Cycling and Walking Working Group, as the tasks of aiding the development of the LCWIP and a rural cycle strategy will now be completed by the Task and Finish Group.

## **5. CONSULTATION**

- 5.1 The Climate Change and Environment Scrutiny Committee discussed the proposal to close the Climate Change Working Group and resolved to support its closure. The Scrutiny Committee also resolved to ask Cabinet to close the Cycling and Walking Working Group.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

- 6.1 It is anticipated that Cabinet supports the recommendation from the Climate Change and Environment Scrutiny Committee to close the Climate Change Working Group.

It is anticipated that Cabinet will agree to the closure of the Cycling and Walking Group.

## **7. REASON FOR THE RECOMMENDATION**

- 7.1 It is recommended that the Climate Change Working Group close as the function will now be covered by the newly established Climate Change and Environment Scrutiny Committee. It is recommended that the Cycling and Walking Working Group close, as the function will now be covered by the newly established Cycling and Walking Task and Finish Group.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

- 8.1 The alternative option is to not cease the Climate Change Working Group, however this was rejected as this would lead to duplication between the working group and scrutiny committee.

The alternative option is not to cease the Cycling and Walking Working Group. The time-limited Task and Finish group was resolved to be the most appropriate mechanism to discuss the LCWIP and rural cycling strategy by the Climate Change and Environment Scrutiny Committee. Beyond these projects, there are no future programme of projects that will require input from a working group and so it is proposed that Cabinet close the Cycling and Walking Working Group.

## **9. IMPLICATIONS**

### **Financial Implications**

- 9.1 There are no financial implications.

### **Legal Implications**

- 9.2 There are no legal implications.

### **Equalities Implications**

- 9.3 There are no equalities implications.

### **Carbon Impact Assessment**

- 9.4 There are no carbon impacts associated with this proposal. The Climate Change and Environment Scrutiny Committee will continue to scrutinise climate change activities, thus ensuring that the climate change programme continues to be held to account. The Cycling and Walking Task and Finish Group will work on the development of the LCWIP and rural cycling strategy and so aid the promotion of cycling and walking across the city.

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 Climate Change Working Group Terms of Reference  
[Cabinet paper - establish cross party climate change member working group](#)  
[Cabinet paper – establish cycling and walking member working group](#)  
[Climate Change and Environment Scrutiny Committee report](#)

## **11. APPENDICES**

- 11.1 None.

This page is intentionally left blank

<b>CABINET</b>	<b>AGENDA ITEM No. 9</b>
<b>20 SEPTEMBER 2022</b>	<b>PUBLIC REPORT</b>

Cabinet Member(s) responsible:	Cllr Andy Coles, Cabinet Member for Finance and Corporate Governance	
Contact Officer(s):	Cecilie Booth, Interim Corporate Director of Resources Kirsty Nutton, Acting Service Director: Financial Services	Tel. 452520 Tel. 384590

## BUDGET CONTROL REPORT JUNE 2022

RECOMMENDATIONS	
<b>FROM:</b> Director of Corporate Resources	<b>Deadline date:</b> 9 September 2022
<p>It is recommended that Cabinet notes:</p> <ol style="list-style-type: none"> <li>1. The budgetary control position for 2022/23 at 30 June is a forecast overspend of £0.2m position.</li> <li>2. The key variance analysis and explanations are contained in section 5 and Appendix A.</li> <li>3. The Council's performance with respect to Business Rates (NDR) and Council Tax Collection, as outlined within Appendix B</li> <li>4. The Council's capital financial performance as outlined in Appendix C.</li> </ol> <p>It is recommended that Cabinet approves:</p> <ol style="list-style-type: none"> <li>5. Capital Budget virements as outlined in Appendix C, these include: <ol style="list-style-type: none"> <li>a. £0.105m – The Market</li> <li>b. £0.750m- Green Wheel Project</li> </ol> </li> </ol>	

### 1. ORIGIN OF THE REPORT

1.1. This report is submitted to Cabinet following discussion by the Corporate Leadership Team (CLT).

### 2. PURPOSE AND REASON FOR REPORT

2.1. This report is for Cabinet to consider under its Terms of Reference No. 3.2.7 'To be responsible for the Council's overall budget and determine action required to ensure that the overall budget remains within the total cash limit'.

2.2. This report provides Cabinet with the forecast outturn for 2022/23 as at June 2022 budgetary control position.

### 3. TIMESCALE

Is this a Major Policy Item/ Statutory Plan	<b>No</b>	If yes, date for Cabinet meeting	<b>N/A</b>
Date for relevant Council meeting	<b>N/A</b>	Date for submission to Government Dept.	<b>N/A</b>

### 4. REVENUE SUMMARY

This Budgetary Control Report (BCR) outlines the financial position at the end of Quarter 1 2022/23, and outlines a forecast overspend of £0.2m.

a. The following table below sets out the Council's Forecasted Position by expenditure type:

**Table 1: 2022/23 Forecast Position- Subjective Analysis**

	<b>Budget YTD 2022/23 £k</b>	<b>Actual 2022/23 £k</b>	<b>Variance YTD £k</b>	<b>Revised Budget 2022/23 £k</b>	<b>Forecast 2022/23 £k</b>	<b>Projected Variance 2022/23 £k</b>
Employees*	17,141	14,896	(2,245)	64,918	63,626	(1,292)
Premises	4,263	5,491	1,229	17,040	17,203	163
Transport	1,461	1,161	(300)	5,810	5,881	71
Supplies and Services	33,446	33,991	545	100,919	101,747	828
Third Party Payments	9,101	3,667	(5,434)	36,345	39,129	2,783
Transfer Payments	18,664	18,477	(187)	67,614	68,708	1,094
Support Service	0	18	18	0	35	35
Income**	(47,080)	(75,492)	(28,412)	(144,671)	(148,077)	(3,406)
Financing Capital Expenditure	8,470	3,564	(4,906)	33,881	33,852	(30)
<b>Total</b>	<b>45,466</b>	<b>5,773</b>	<b>(39,693)</b>	<b>181,856</b>	<b>182,103</b>	<b>247</b>

\* Employee actual expenditure is lower the year-to-date budget as there are corporate elements of this such as pay award (c£1m), which is still to be agreed nationally and pensions lump sum contribution (c£2m) which has not yet been invoiced.

\*\* Income actuals are higher than the budget year to date due to the advanced receipt of some of the Councils grants.

- Employee costs are forecast to be lower than budgeted for due to 200 vacancies held across the organisation, Some of these are out to recruitment, but others are being held or recruitment delayed in order to manage the overall forecast position.
- The variances outlined on Income, third party and transfer payments largely off-set one another, and they do so within the service areas these relate to. This new presentation of the forecast has been introduced as part of the financial improvement programme, and further work will be undertaken to review the subjective budget allocation to enhance the quality of future reports.

## 5. DIRECTORATE SUMMARY

a. The following table summarises the forecast outturn position by directorate:

**Table 2: 2022/23 Forecast Position- Directorate Analysis**

Directorate	Budget £k	Actual YTD £k	Forecast £k	Variance £k	Overall Status
Chief Executives	2,231	515	2,203	(28)	Underspend
Governance	4,132	1,608	4,252	119	Overspend
Place & Economy	24,299	2,917	24,158	(141)	Underspend
People & Communities	97,168	(2,937)	97,525	357	Overspend
Public Health	(178)	(9,995)	(210)	(32)	Underspend
Resources	18,796	12,335	18,807	11	Overspend
Customer & Digital Services	6,928	2,865	6,889	(39)	Underspend
Capital Financing	28,479	(1,536)	28,479	0	On Budget
<b>Total Expenditure</b>	<b>181,856</b>	<b>5,773</b>	<b>182,103</b>	<b>247</b>	<b>Overspend</b>
Financing (inc. Reserves)	(181,856)	0	(181,856)	0	On Budget
<b>Net</b>	<b>0</b>	<b>5,773</b>	<b>247</b>	<b>247</b>	<b>Overspend</b>

b. The following section summarises the key variances (see Appendix A for a further breakdown):

### People & Communities

- Pressures:
  - Education: A £0.2m pressure due to a challenging saving target regarding the use of surplus balances from City College Peterborough.
  - Children's: £0.6m Pressure from non-achievement of Health Income saving and rising costs due to demand and complexity of Domiciliary Care Packages for Children with Disabilities.
  - Children's: £0.1m pressure in relation to Domiciliary Care packages for Children with Disabilities. Demand and complexity have increased.
  - £0.1m pressure from revenue expenditure required on the Adult Social Care (ASC) Provider Portal. This has been funded from slippage in ASC Operations and will enhance the linkage with our care providers
- Favourable:
  - Adults: £0.6m mainly due to a favourable forecast on staffing costs due to difficulties in recruiting, lack of appropriately qualified staff resulting in appointments being made on lower spinal column points and reduced hours.
  - Adults: £0.1m favourable forecast on Mental Capacity Act/Deprivation of Liberty Standards services for Best Interest Assessors and section 12 Doctors. Forecasting includes reduced requests and backlog of Court of Protection cases still impacting.

## **Governance**

- Legal Services: A reduction in income from Land Charges Searches which are now conducted by the Land Registry, coupled with reduced income from Legal work performed for Rutland County Council has been mitigated by other income, and savings in salaries and supplies and services, but a net pressure of £0.1m remains. This also includes additional costs associated with running the Council elections.

## **Place & Economy**

- o Pressures:
  - Westcombe Engineering: £0.2m Pressures due to Raw Material Prices remaining high and further increases expected in September 2022. The sales prices are being increased at a similar time, but there is a lag in impact. It is likely the inflation reserve will be required to mitigate the current year impact, and future years impact will be incorporated within the Medium Term Financial Strategy (MTFS) assumptions.
  - Community Safety: £0.3m Pressures due to underachievement of income on Environmental Enforcement income. This is being mitigated by vacant posts and service savings along with plans to redeploy staff to other enforcement activities.
- o Favourable:
  - Waste Cleansing and Open Spaces: £0.3m favourable due to additional income as a result of a favourable change in the price obtained by the sale of materials over the past 12 months.
  - Housing: £0.2m saving being reported due a change in budget plans for the new housing service delivery unit.
  - Parking: £0.1m favourable position due to additional forecast income as a result of redeploying Environmental Enforcement staff to other activities to mitigate directorate pressures (as noted above).

## 6. SAVINGS PLAN POSITION

The Council's savings board meets on a monthly basis, to review, challenge, and provide support to each directorate to ensure the Council's £17m savings plan is being delivered. The following chart summarises the current RAG status of the 2022/23 Savings Plans, outlining:

- 58% are categorised as blue (realised) and green (low risk to achievability),
- 12% as amber (moderate risk to achievability)
- 30% as red (high risk to achievability) or identified as a shortfall.

This forecast position outlined within this BCR report assumes at this stage that all savings, will be delivered in full, either inline with the savings plans or via managemens mitigating actions.

Forecast Savings Delivery by Risk Rating (£000)



## 7. KEY RISKS

The following table outlines the Council's current known budgetary risks. These have not been incorporated within the forecast outturn position at this stage as mitigations for these are being investigated and implemented and the pressure has not yet materialised.

Table 3: Budgetary Risks

Directorate	Budget Group	£000	Comments
P&C	Adults & Children's Commissioning	Under review	Like other Councils and the private sector the Council is exposed to the changes in the rate of inflation and the potential pressure of this on the care market. The Council is actively working alongside suppliers to manage these additional cost pressures. The Council recognised the potential impact of inflation at the end of the last financial year and created an Inflation Reserve to bridge the timing impact of such cost increases whilst mitigating plans are developed in accordance with the MTFs and development of balanced budget.
	Education	Under review	Home to School Transport is also exposed to rising inflation, in particular rising fuel cost. As per the previous risk, the Council is actively working alongside suppliers to manage these additional cost pressures. If additional costs are experienced in year and unable to be mitigated in full the

Directorate	Budget Group	£000	Comments
			Council will access the funds in the Inflation Reserve with future year pressures incorporated within the MTFS.
	Children's Operations & Commissioning Team and Commercial Operations	Under review	There are a number of agency workers covering vacant roles which exposes the Council to possible increases in rates and reduced availability. Whilst there have been difficulty recruiting and retaining qualified staff specialist agencies are used which in turn increases staff costs. This is being closely monitored and action plans developed to mitigate future costs.
RES	Corporate Property	525	The Vine, New Library and Culture Hub - constructions works are due to commence next financial year, and because the building is currently vacant, the Council is liable for business rates (£0.25m). The Council are looking to remove The Vine from the NNDR ratings list while work is in progress. In addition, there is a risk to the level of rental income generated from Sand Martin House accommodation (£0.275m at risk in 22/23). The Council negotiating with the landlord to reduce the rent and seeking to secure new tenants.
	Peterborough Serco Strategic Partnership (PSSP)	600	Current year savings on the Serco contract are currently being monitored within the savings tracker. A challenging part of these savings relate to business support reductions. Discussions within the council's services are due to take place, with the saving expecting to be based on widescale transformation of business support delivery model for implementation from the start of January 2023.
P&E	Housing	500	A New Selective Licensing Scheme may not be approved in line with anticipated timeframes incorporated within the budgeted. This is due to the length of time it takes to obtain approval from central government. As a result of the delay this could result in a £0.5m shortfall of income.
All	Electricity & Gas inflation	1,100	Electricity Inflation of 80% is expected from October 2022, for example this could lead to £0.3-0.4m pressure on the Street Lighting budget alone. The Councils procurement team are looking at options to obtain the best deal but If spend is in excess of the current budget the Council will mitigate the in-year pressure by drawing down from the Inflation Reserve, and any future year pressures will be incorporated within the MTFS. Work is being undertaken to determine the full extent of the financial impact.

## 8. RESERVES

The following section and table summarises the current reserves position:

- At present there are no new reserves requests to report to Cabinet, other than those already outlined within the MTFs, approved by Council on 2 March 2022.
- An inflation reserve totalling £4.7m was established at the end of 2021/22. During Quarter one of 2022/23 the Council is starting to see some emerging inflationary risks as a result of rising fuel and electricity costs, index linked contracts, supplies and services and care costs. The Local Government pay award also presents an added risk as the current budget assumes a 2% pay award, but if this is agreed in line with other areas of the public sector (4.5% NHS and 5% Teachers) the Council will look to use this reserve to mitigate the budgetary impact. These risks are being closely monitored and will be quantified within the Quarter 2 report.
- The Innovation Fund is used to fund the cost of the transformation and the Council's improvement plan. Investment is still forecast to be within the requirement as set out in the MTFs, with further investment requests anticipated as the Council develops its Corporate Strategy and MTFs.

**Table 4: Reserves Position**

	Bal at 31 <sup>st</sup> March 22	Forecast Cont from Reserve	Est bal at 31 March 23	Est bal 31 at March 24	Est bal 31 at March 25
	£000	£000	£000	£000	£000
General Fund	7,300	-	7,300	7,300	7,300
Usable Reserves (Innovation and Departmental)	30,004	(7,409)	22,595	22,055	22,055
Budget and Inflation Risk Reserves	6,693	-	6,693	6,693	6,693
Local Tax Income Risk Reserve	12,307	(4,672)	7,636	7,636	7,636
Ring-Fenced Reserves	4,183	(445)	3,899	3,388	3,151
<b>Total Earmarked and General Fund Balance</b>	<b>60,488</b>	<b>(12,526)</b>	<b>48,124</b>	<b>47,072</b>	<b>46,836</b>

## 9. APPENDICIES

Further information is provided in the following appendices:

- Appendix A – BCR Departmental Variance Analysis
- Appendix B – Council Tax and Business Rates
- Appendix C - Capital Programme

This page is intentionally left blank

## Appendix A – Departmental Variances

### Public Health- £0.032m Underspend

Budget Group	Budget £k	Actual £k	Forecast Spend £k	Variance £k	Overall Status
Children 0-5 Health Visitors	3,974	(670)	3,974	0	On Budget
Children 5-19 Health Programmes	987	0	987	0	On Budget
Sexual Health	2,062	33	2,048	(14)	Underspend
Substance Misuse	2,308	(2,786)	2,308	0	On Budget
Smoking and Tobacco	286	(24)	286	(0)	On Budget
Miscellaneous Public Health Services	1,398	(3,655)	1,380	(18)	Underspend
Public Health Grant	(11,192)	(2,892)	(11,192)	0	On Budget
<b>Total Public Health</b>	<b>(178)</b>	<b>(9,995)</b>	<b>(210)</b>	<b>(32)</b>	<b>Underspend</b>

### People & Communities- £0.4m Overspend

Budget Group	Budget £k	Actual YTD £k	Forecast Spend £k	Variance £k	Overall Status
Director	762	(33)	818	56	Overspend
Education	5,796	5,991	5,893	97	Overspend
Adults - Commissioning	48,414	7,009	48,533	119	Overspend
Adults – Operations	10,511	1,713	9,879	(632)	Underspend
Children’s - Operations	13,555	(453)	13,572	17	Overspend
Children’s Commissioning	17,048	4,022	17,818	770	Overspend
Commissioning Team and Commercial Operations	1,082	447	1,012	(70)	Underspend
DSG-carry forward	0	(3,178)	52	52	Overspend
DSG-Central School Services Block	(0)	(100)	(42)	(42)	Underspend
DSG-Early Years Block	0	2,202	0	(0)	On Budget
DSG-High Needs Block	0	16,885	(11)	(11)	Underspend
DSG-Schools Block	0	(37,443)	0	0	On Budget
<b>Total People &amp; Communities</b>	<b>97,168</b>	<b>(2,937)</b>	<b>97,525</b>	<b>357</b>	<b>Overspend</b>

### Governance- £0.1m Overspend

Budget Group	Budget £k	Actual £k	Forecast Spend £k	Variance £k	Overall Status
Director of Governance	133	4	110	(22)	Underspend
Legal Services	1,848	516	1,931	83	Overspend
Constitutional Services	1,939	1,032	2,005	66	Overspend
Performance & Information	213	56	205	(8)	Underspend
<b>Total Governance</b>	<b>4,132</b>	<b>1,608</b>	<b>4,252</b>	<b>119</b>	<b>Overspend</b>

### Resources- £0.011m Overspend

Budget Group	Budget £k	Actual £k	Forecast Spend £k	Variance £k	Overall Status
Director's Office	234	90	245	10	Overspend
Financial Services and Internal Audit and Insurance	3,433	9,011	3,313	(120)	Underspend
Corporate Items	7,744	(2,451)	7,732	(12)	Underspend
Peterborough Serco Strategic Partnership	6,980	4,707	7,024	44	Overspend
Corporate Property	1,892	92	1,892	0	On Budget
Energy	84	1,331	177	92	Overspend
Cemeteries, Cremation & Registrars	(1,572)	(446)	(1,576)	(4)	Underspend
<b>Total Resources</b>	<b>18,796</b>	<b>12,335</b>	<b>18,807</b>	<b>11</b>	<b>Overspend</b>

### Chief Executive- £0.028m underspend

Budget Group	Budget £k	Actual £k	Forecast Spend £k	Variance £k	Overall Status
Chief Executive and Programme Management Office	1,074	233	1,046	(28)	Underspend
HR	1,157	282	1,157	0	On Budget
<b>Total</b>	<b>2,231</b>	<b>515</b>	<b>2,203</b>	<b>(28)</b>	<b>Underspend</b>

### People & Economy £0.1m underspend

Budget Group	Budget £k	Actual £k	Forecast Spend £k	Variance £k	Overall Status
Development and Construction	(27)	(297)	(27)	0	On Budget
Director Place & Economy	275	38	275	0	On Budget
Peterborough Highway Services	4,353	(641)	4,298	(56)	Underspend
Sustainable Growth Strategy	1,218	412	1,201	(17)	Underspend
Waste, Cleansing and Open Spaces	13,718	2,695	13,414	(304)	Underspend
Westcombe Engineering	40	326	208	168	Overspend
Director of Housing	2,075	(119)	1,897	(178)	Underspend
Communities	0	0	0	0	On Budget
Communities - City Centre Management	301	71	356	55	Overspend
Communities - Cohesion and Integration	(511)	360	(511)	0	On Budget
Communities - Community Safety	(641)	219	(464)	178	Overspend
Communities - Think Communities	1,331	9	1,348	17	Overspend
Communities-Regulatory Services	1,801	(399)	1,798	(4)	Underspend
Growth & Regeneration	365	242	365	0	On Budget
<b>Total Place &amp; Economy</b>	<b>24,299</b>	<b>2,917</b>	<b>24,158</b>	<b>(141)</b>	<b>Underspend</b>

### Customer & Digital Services- £0.039m underspend

Budget Group	Budget £k	Actual £k	Forecast Spend £k	Variance £k	Overall Status
IT & Digital Services	6,106	2,685	6,007	(99)	Underspend
Marketing & Communications	461	110	521	60	Overspend
Resilience & Health & Safety	268	69	268	0	On Budget
Director of Customer & Digital Services	93	0	93	0	On Budget
<b>Total Customer &amp; Digital Services</b>	<b>6,928</b>	<b>2,865</b>	<b>6,889</b>	<b>(39)</b>	<b>Underspend</b>

## Capital financing- on budget

Budget Group	Budget £k	Actual £k	Forecast Spend £k	Variance £k	Status
Capital Financing	28,479	(1,536)	28,479	0	On Budget
<b>Total Capital Financing</b>	<b>28,479</b>	<b>(1,536)</b>	<b>28,479</b>	<b>0</b>	<b>On Budget</b>

### Variance Explanation

Following the report published by the Chartered Institute of Public Finance and Accountancy (CIPFA) on behalf of DLUHC into the Council's financial position, a moratorium on Capital spend was implemented in 2021/22, and the revised Capital Strategy was approved to guide the way for revising the Capital Programme in accordance with the key objectives within the Improvement Plan. Work is progressing on reducing the 2022/23 Capital Programme to ensure that no new borrowing is incurred and that funding is only through the sales of assets or grant funded. The removal of borrowing in the current year is needed in order to deliver the £0.8m revenue saving that has been included within the budget.

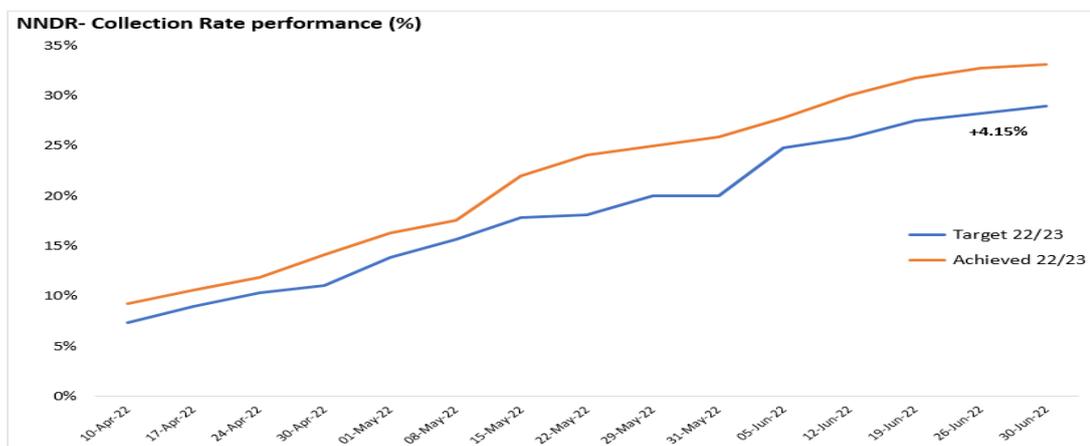
The minimum revenue provision detailed calculation is anticipated to be completed over the summer months and given that the performance of the capital programme was £33m for 2021/22 compared to the budget of £79m a forecast underspend is expected.

The Council's Treasury Management Team acts on a daily basis to manage the City Council's day to day cash-flow. By holding short term investments, such as short-term loans to other local authorities and money in call accounts, authorities help ensure that they have an adequate source of liquid funds. Although the level of investments varies from day to day with movements in the Council's cash-flow, at June 2022 investments held by the City Council have generated income from interest of £0.1m

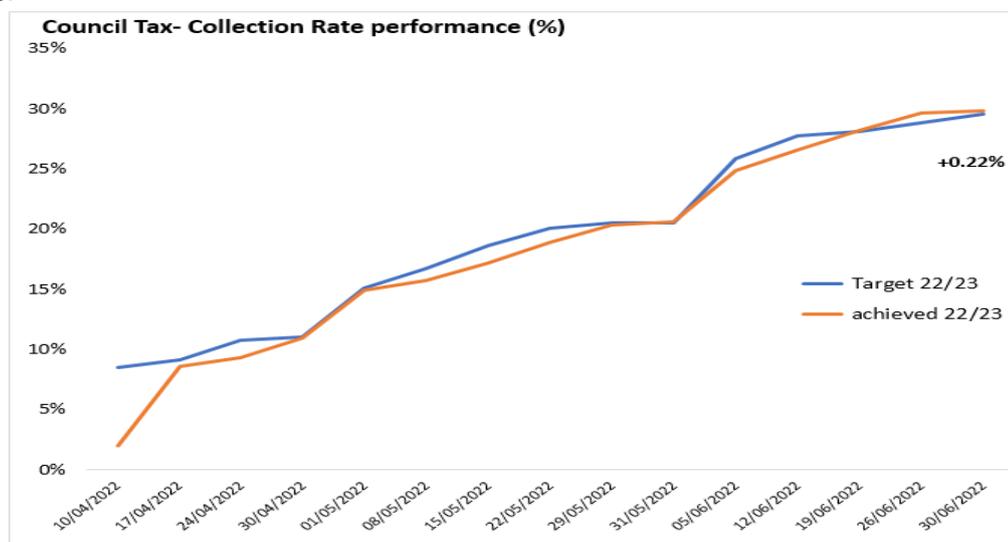
## Appendix B – Council Tax and Business Rates Performance

### Business Rates

The Council's collection rate for **Business Rates income is 4.15% ahead of target for 2022/23** after being behind target by 11.3% in September 2021/22. As reported in 2021/22 it was expected over the course of the year the collection rate will gradually improve and has now gone ahead of target.



Collection rate for **Council Tax income collection is 0.22% ahead of target**. This performance will remain under close observation throughout 2022/23 especially as the economy recovers and government road map progresses.



On the 3<sup>rd</sup> of February the Chancellor announced a [new Council Tax Energy Rebate support package](#) to help households with the rising energy bills which will see households living in properties in Band A-D eligible for a £150 rebate in their council tax bills. The Government will refund local authorities for the cost of the rebate, as well as extra funding to help with the increased administrative costs. Local authorities will also receive £144m (nationally) discretionary funding to help people with their energy bills who are not eligible for the £150 rebate.

The Council's Revenue and Benefits team have estimated that 76,821 households are eligible for this rebate, all of which have now either received a payment or a credit on their council tax account. The Council is now in the process of setting up the discretionary scheme.

This page is intentionally left blank

## Appendix C - Capital Programme

The Capital Programme which was agreed as per the Medium Term Financial Strategy (MTFS) in March 2022 was £116.0m which included a target reduction in expenditure of £9.2m. The reason for this is to meet a condition of the Improvement Plan that there be no new borrowing unless failure do so would result in a breach of our statutory duties, and all capital projects are to be funded only by asset sales or grant funding. The removal of borrowing in the current year is required in order to deliver the £0.75m revenue saving that has been included within the budget.

The movement between the MTFS position and the £125.4m as at April 2022 was a result of slippages mainly due to delays completing projects from 2021/22.

The table below updates the budget at June 2022 to take account of £12.6m of identified reductions as a result of a reprioritisation exercise to ensure that no new borrowing is incurred in this financial year, reprofiling of the IFRS16 transition which has been delayed a further year and rephasing of the £20m Levelling Up funding for the University scheme into future years which was not known at the time of the MTFS budget setting.

The actual investment expenditure as at June 2022 is £10.8m (13% of revised budget). The latest forecast provided by project managers predicts an overall spend of £82.0m, therefore the Council is expecting to spend a further £71.2m before March 2023.

The following table shows the breakdown of the Council's Asset Investment over the directorates and how this investment is to be financed:

Directorate	22/23 Capital Programme Approved Budget £000	Slippage from 21/22 £000	22/23 Revised Budget £000	22/23 Budget after reductions £000	22/23 Forecast Outturn £000	22/23 Variance £000
People & Communities	22,441	864	23,305	21,575	21,575	0
Resources	2,965	1,024	3,989	2,181	2,181	0
Place & Economy	71,457	6,447	77,904	51,212	51,212	0
Customer & Digital Services	3,164	769	3,933	3,447	3,447	0
Invest to Save	3,201	382	3,583	3,583	3,583	0
IFRS16 Transition	22,000	0	22,000	0	0	0
Target Reduction	-9,234	0	-9,234	0	0	0
<b>TOTAL CAPITAL PROGRAMME</b>	<b>115,994</b>	<b>9,486</b>	<b>125,480</b>	<b>81,998</b>	<b>81,998</b>	<b>0</b>
Grants & Third Party Contributions	78,994	4,488	83,482	65,631	65,631	0
Capital Receipts repayment of loans*	15,000	0	15,000	0	0	0
Capital Receipts sale of assets	0	0	0	16,367	16,367	0
Borrowing	0	4,998	4,998	0	0	0
IFRS16 Transition	22,000	0	22,000	0	0	0
<b>TOTAL</b>	<b>115,994</b>	<b>9,486</b>	<b>125,480</b>	<b>81,998</b>	<b>81,998</b>	<b>0</b>

\*The loan repayment will now be used to reduce the Council's overall debt position.

**The following schemes requires amendments to be included in the capital programme :**

### **Market - £105k**

In March 2022, Full Council approved the budget of £450k to develop the former customer service centre in Bridge Street to a new food hall. Also agreed, was the development of 12 market kiosks within Bridge Street and 12 temporary pop-up stalls. Both sites will be used to rehouse traders displaced from Northminster with any additional capacity rented to new traders. In addition, temporary pop-up stalls will be purchased and installed to allow for weekend/occasional markets to take place. Since the budget was approved in early March, detailed work has been undertaken with suppliers to begin construction. The market kiosks are a bespoke design and despite Peterborough Ltd contacting several companies, only one was prepared to undertake the works. The project has needed to be designed and constructed concurrently as the council is under a deadline to have the new market open for business. £105k additional budget is required for further works and to meet the increase in costs of materials caused by world-wide supply issues, this is proposed to be funded by borrowing in 2022/23. A further £53k is also being funded from the café culture taking the total funding up to £608k

### **Further context:**

Cost rose from the initial estimated budget for a number of reasons. Firstly as mentioned above the costs of materials have significantly increased, In addition, the electrical supply within Bridge Street was not sufficient to provide power to the new kiosks and had to be upgraded, this was a significant piece of work and not known and had not been quoted for.

Finally, due to the speed in which this project was pulled together (in order to meet the decant of the Northminster site deadline), no full specification of works was issued and subsequently, the contract price could not be fixed at the start of the project. This has led to some small, additional works being required as the project began, which again were unknown when the initial budget was set. The combination of all of these factors has led to the increase in overall costs.

The foodhall was completed and opened at the end of May and the market kiosks have now been built and installed. There is some additional work required with the kiosks to improve their security which is expected to be completed before the end of August. The kiosks will then be ready for occupancy and will begin trading. This is now expected to cost:

### **Cost Breakdown**

- Food Hall construction: £0.278m
- Market Kiosks: £0.330m (this includes the upgrade of electricity)
- **Total: £0.608m**

### **Green Wheel project - £750k**

Parts of the Green Wheel are in need of upgrading and there are sections of the route which have a high volume of users which could be widened to accommodate pedestrians as well as cyclist travelling in both directions. Furthermore, some of the funding will be used to address safety issues along the route as well as upgrading connections onto the Green Wheel. The improvement works will significantly improve the Green Wheel cycleway and will help in the longer term with less maintenance required to be undertaken. Funding for the project is to be provided by the Cambridgeshire and Peterborough Combined Authority.



This page is intentionally left blank

<b>CABINET</b>	<b>AGENDA ITEM No. 10</b>
<b>20 SEPTEMBER 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Fiona McMillan, Director of Law and Governance	
Cabinet Member(s) responsible:	Councillor Coles, Cabinet Member for Finance and Corporate Governance	
Contact Officer(s):	Pippa Turvey, Democratic and Constitutional Services Manager	Tel. 452460

## OUTCOME OF PETITIONS

RECOMMENDATIONS	
<b>FROM:</b> <i>Directors</i>	<b>Deadline date:</b> <i>N/A</i>
It is recommended that Cabinet notes the actions taken in respect of petitions.	

### 1. ORIGIN OF REPORT

- 1.1 This report is submitted following the submission of E-Petitions, the presentation of petitions to Council officers, and the presentation of petitions at Council meetings.

### 2. PURPOSE AND REASON FOR REPORT

- 2.1 The purpose of this report is to update Cabinet on the progress being made in response to petitions submitted to the Council.
- 2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.7, '*To take a leading role in promoting the economic, environmental and social well-being of the area*'.

### 3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	<b>N/A</b>
---	-----------	----------------------------------	------------

### 4. BACKGROUND AND KEY ISSUES

#### **Petitions Received by the Council**

##### Elmfield Road Traffic Calming

The petition was submitted by Chrissy Folwell-Simei and Malcolm Smart on 5 August 2022. The petition contained 87 valid signatures and stated:

*"We as Residents of Elmfield Road, Dogsthorpe Ward and Park Ward would like our voices heard on the ongoing problem of speeding and road traffic collisions which seem to be occurring more and more on a regular basis.*

*We would like to see traffic calming measures put in place I.e. speed bumps, speed cameras or a chicane to alleviate this serious problem. We feel it will aid with our quality of life, wellbeing and safety of all residents on Elmfield Road.*

*In our opinion this very serious problem which we as residents live with daily now needs immediate URGENT action therefore going forth we very much hope you take our petition and concerns seriously.”*

The Transport and Environment Manager responded:

*“Thank you for organising and submitting the petition asking for traffic calming measures to be installed on Elmfield Road.*

*We monitor the whole network to investigate where there are road safety concerns and whether any traffic calming measures are needed. With limited budgets we need to prioritise measures where there is a history of serious accidents. We have got the accident data for Elmfield Road and the police and confirmed that they will be undertaking some speed checks. Once this has taken place we will be able to review the speed data, along with our accident data and then make a decision on what the next steps will be.*

*I will send you a further email once this has happened but if you have any questions in the meantime please let me know.”*

## **5. REASON FOR THE RECOMMENDATION**

- 5.1 As the petitions presented in this report have been dealt with by Cabinet Members or officers, it is appropriate that the action taken is reported to Cabinet.

## **6. ALTERNATIVE OPTIONS CONSIDERED**

- 6.1 There have been no alternative options considered.

## **7. IMPLICATIONS**

- 7.1 There are no legal, financial, or equalities implications arising from the issues considered.

## **8. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 8.1 Petitions presented to the Council and responses from officers.

## **9. APPENDICES**

- 9.1 None.